

BOROUGH OF VANDERGRIFT
MINUTES OF THE VANDERGRIFT COUNCIL

August 5, 2013

The Council of the Borough of Vandergrift met in the Council Chambers of the Municipal Building at 7:00 p.m., with President Carricato presiding. The Pledge of Allegiance to the Flag was recited.

MEMBERS PRESENT:

Lenny Collini	Kathleen Chvala
Christine Wilson	James Rametta
Frank Moliterno	Brian Carricato

OTHER OFFICIALS:

Louis Purificato, Mayor	Stephen DelleDonne, Secretary
Larry Loperfito, Solicitor	Jackie Vigna, Assistant Secretary
Lucien Bove, Engineer	Joseph Caporali, Police Chief

MINUTES:

The Minutes of the July 2, 2013 were approved by motion of Mr. Rametta, second by Mrs. Chvala. Motion carried.

VISITORS:

A motion was made by Mr. Moliterno, second by Mr. Collini, to hear from visitors at this time. Motion carried.

None

MAYOR'S REPORT:

No Report

SECRETARY' REPORT:

The Secretary presented and reviewed the Borough's Financial and Minimum

Municipal Obligation for the 2014 Municipal Budget regarding the Vandergrift Police Pension Plan. (See page 2-A)

The Secretary informed Council that Laura Hawkins, Kiski Valley Greenway, has dropped off a copy of the Kiski Valley Greenway Plan. He stated that Ms. Hawkins indicated that there are several recommendations specific to Vandergrift. He stated that a copy of this Plan is in the Mayor's Office.

A motion was made by Mr. Rametta, seconded by Mrs. Wilson, to accept the Secretary's Report. Motion carried.

ORDINANCE ENFORCEMENT REPORT:

President Carricato presented that following report received from the Ordinance Enforcement Officer: (See page 2-B)

Mrs. Wilson questioned what violations have not be resolved. She stated that a more detailed report should be provided to Council as to what areas where addressed and as to what areas not resolved. She also stated that 928 Cooper has not been addressed as requested.

Mr. Moliterno stated that he will have a more detailed reports for future meetings.

A motion was made by Mr. Rametta, second by Mrs. Chvala, to accept the Ordinance Enforcement Report. Motion carried.

COMMUNICATIONS & CORRESPONDENCE:

The Secretary presented and reviewed the following correspondence received and distributed to members of Council:

Exhibit 1-A: Darrin Zacklene, Chief, RECO.

Subject: Request permission to have a Boot Drive on Friday,
August 30th, from 3:00 p.m. to 7:00 p.m.

A motion was made by Mr. Moliterno, second by Mr. Rametta, to approve the aforementioned request. Motion carried.

Exhibit 2-A: Rev. HM Thomas.

Subject: Request permission to use the Gazebo to officiate a
Wedding ceremony on August 10th.

A motion was made by Mrs. Chvala, second by Mr. Moliterno, to approve the aforementioned matter. Motion carried.

**BOROUGH OF VANDERGRIFF POLICE RETIREMENT PLAN
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2014 MUNICIPAL BUDGET**

A. Normal Cost

1. Normal Cost as a Percent of Payroll	16.974%
2. Estimated 2013 Payroll for Active Participants	\$ 434,839
3. Normal Cost (A1 x A2)	\$ <u>73,810</u>

B. Financial Requirement

1. Normal Cost (A3)	\$ 73,810
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	5,653
4. Amortization Payment, if any	<u>6,834</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u>86,297</u>

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 86,297
2. Anticipated Employee Contributions (7.23% of Estimated Payroll)	31,439
3. Funding Adjustment, if any	<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u>54,858</u>

NOTES:

1. 2014 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
2. Deposit into the Plan's assets must be made by December 31, 2014 to avoid an interest penalty.
3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2014 budget along with an interest penalty.

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 on 1984.

Certified By:


Chief Administrative Officer

Prepared using the January 1, 2011 Valuation.

Aug. 5, 2013
Date

VANDERGRIFF POLICE DEPARTMENT

BUREAU OF POLICE

JOSEPH M. CAPORALI
Chief of Police

LOUIS E. PURIFICATO
Mayor

109 Grant Avenue
Vandergrift, PA 15690
Business Calls: 724-568-5507
Fax 724-568-5508
Emergency Calls: 911
Email: vandpd@comcast.net

ORDINANCE ENFORCEMENT: JULY 2013

11 notices (verbal and or written) issued. 3 were for trash accumulation, 6 for high grass/weeds and 2 for indoor furniture being used as outdoor porch furniture.

Of the 11 notices issued 10 have been brought into compliance.

Exhibit 1-A

RAINBOW EMERGENCY COMMUNICATIONS & OPERATIONS, INC.

1013 Howell Street
Vandergrift, PA 15690

Phone: 724-448-6896

Fax 724-567-7312

July 12, 2013

Dear Members of Vandergrift Borough Council:

Rainbow Emergency Communications & Operations, Inc., otherwise known as RECO, which is a volunteer organization, does the traffic control for the Memorial Day and Christmas parades in Vandergrift, and assists the police and fire departments when requested for traffic control.

We are requesting permission to do a Boot Drive on Friday, August 30th, from 3:00 PM to 7:00 PM. This is a fundraising event to help with our yearly expenses. If permitted, please contact Darrin Zacklene, Chief of RECO, at (724) 448-6896. Our mailing address is 1013 Howell Street, Vandergrift, PA 15690. Our Fax number is (724) 567-7312.

Thank You for your consideration.

Sincerely,



Darrin J. Zacklene
Chief, RECO

Dear Vandergrift Borough,

Aug
10

On Saturday, April 10th 2013 I have been asked to be officiant at a wedding ceremony for Pete Robinson and his fiancée Jennifer at Kennedy Park in the Gazebo at 3 PM.

I am an ordained minister and the ceremony would involve myself, bride and groom and 8 guests. It would last at the most 1 hour.

This ceremony involves no music, electrical outlets or refreshments of any kind. It is only a wedding ceremony. There will be no trash and anything we do we will clean up afterwards.

After speaking with Jackie Vigna at the Bourough office, she informed me we would need to write this letter to ask permission to do this by council.

Thus, the reason for this letter is that, asking permission to do this quick ceremony 8/10/2013 at 3 PM, or any other time that day as couple is flexible, at Gazebo at Kennedy Park, Vandergrift, PA.

Please consider this as the couple have their heart set on this location and since the council meeting is not until Aug. 5, they will have little chance to make another arrangement.

I thank you for your time and appreciate your response in a timely manner. I can be reached at cell #724-882-6715 or home # 724-567-2216.

Again thank you for your time.

Sincerely,

Rev. HM Thomas

Rev. HM Thomas

REGULAR & STATED BILLS:

A motion was made by Mr. Rametta, second by Mrs. Wilson, to pay all stated and approved bills. Motion carried

SPECIAL BILLS:

The Secretary presented a request from Bove Engineering Company to approve the submission of a PennVest Request Payment 16 in the amount of \$357,099.19. He stated that this amount reflects the engineering fees of \$17,940.00, construction costs of \$338,049.17, and interest reimbursement to the Borough in the amount of \$1,110.02.

A motion was made by Mrs. Chvala, second by Mr. Rametta, to approve the aforementioned matter. Motion carried with Mrs. Wilson abstaining.

STREET & SANITATION REPORT:

Mrs. Wilson informed Council that the Borough Crew will begin cleaning up the field for the Festa Italiano.

Mrs. Wilson requested the Engineer to look into a sink-hole problem at the corner of Hancock and Monroe.

Mrs. Wilson reported that an emergency sewer line repair was completed by Monzo Construction on 27th Street, between Hancock & Wallace.

Mrs. Wilson recommended that Council authorize the Borough Engineer to submit an application to the Westmoreland County Department of Planning for a Competitive Grant for the purpose of funding the reconstruction of certain Borough streets. She stated that the deadline to submit the application is September 30, 2013. She stated that total competitive grant is \$400,000.00 and the streets to be considered must qualify under the County guidelines.

A motion was made by Mr. Rametta, second by Mr. Moliterno, to authorize the Borough Engineer to submit the Competitive Grant Application to the County Planning Department by September 30, 2013. Motion carried with Mrs. Wilson abstaining.

Mrs. Wilson presented the following streets in which she deemed to be in need of repairs: Columbia Avenue, 5th Street, 12th Street, McKinley Avenue, a portion of Pennsylvania Avenue and Delaware Avenue. She stated that these street are ones that do not qualify for fund with CDBG funds. Therefore, she requested the Engineer to review these streets and provide Council with a prioritized list.

President Carricato questioned, if possible, if the Borough Crew could paint yellow markings Sumner Avenue where the police cars park and a blue marking in the handicap parking space.

A motion was made by Mrs. Chvala, second by Mr. Mr. Rametta, to accept the Street & Sanitation Report. Motion carried.

ENGINEER'S REPORT:

Engineer Lucien Bove presented and reviewed a cost estimate to renovate the upper level of the Senior Citizen Building on Spruce Street. (See page 4-A)

President Carricato question whether the repairs to this building can be justified in lieu of the previous discussion regarding the need to repair certain streets in town.

Mr. Collini suggested that the second floor be simply maintained for now.

Mr. Rametta stated that the roof is good condition. He stated that there is an overhead heating system that may be in condition to provide heat to the upper floor. He also recommended that there are areas that need sealed up.

President Carricato suggested having Glen Rupert look into the performing general repairs, such as the sealing up of the building.

Mr. Rametta again suggested that the building be auction off.

A motion was made by Mrs. Chvala, second by Mr. Collini, to accept the Engineer's Report. Motion carried.

BUDGET & FINANCE REPORT:

Chairperson Wilson provided all committee chairpersons with a budget request forms for the 2014 budget.

The Secretary requested that the budget request forms be submitted by the end of September.

A motion was made by Mr. Collini, second by Mr. Rametta, to accept the Budget & Finance Report. Motion carried.

POLICE & PUBLIC SAFETY REPORT:

Chairperson Moliterno presented the following individuals to be considered for employment as part-time officers of the Vandergrift Police Department: Lee Bartolicius and Jared Keeple.

A motion was made by Mr. Moliterno, second by Mrs. Chvala, to hire Lee Bartolicius, as an extra police officer, serving on a part-time basis for the Borough of Vandergrift from time to time on an hourly or daily basis as needed. Motion carried.

4-A

Vandergrift Borough
Spruce Street Building - Upper Level Renovation
Preliminary
Engineer's Construction Cost Estimate
July 29, 2013

	<u>Length (Ft.)</u>	<u>Width (Ft.)</u>	<u>Area (Sq.Ft.)</u>
Upper Level:	103.5	50.67	5244

Proposed Use: Office/Storehouse Combination

	<u>Approx. Qnty.</u>	<u>Units</u>	<u>Unit Cost</u>	<u>Cost</u>
Repoint Masonry as needed (incl. remove vines/vegetation etc.)	500	Sq. Ft.	\$4.00	\$ 2,000.00
Replace Existing Double Doors (Includes New Frame & ADA Hardware and Closers)	1	Each	\$3,000.00	\$ 3,000.00
Lighting & Electric (Includes New Electrical Service Panel)	5244	Sq. Ft.	\$3.00	\$ 15,733.04
ADA Ramp, Railings, Steps etc.	150	Sq. Ft.	\$25.00	\$ 3,750.00
Plaster Repair & Painting (Ceiling & Walls)	7812	Sq. Ft.	\$0.30	\$ 2,343.72
Restore Hard-Wood Floor & Finish (83 Ft. x 45.3 Ft.)	3660	Sq. Ft.	\$2.35	\$ 8,600.77
Replace/Cover Exist Tile Floors (1'x1' Square Tiles)	1584	Sq. Ft.	\$2.25	\$ 3,565.00
ADA Restroom (Toilet/Lav. Fixtures, Plumbing, New Door)	1	L.S.	\$7,000.00	\$ 7,000.00
Gas Fired Hot Water Heater (40 gal. plus gas-line piping, fittings, etc.)	1	L.S.	\$1,750.00	\$ 1,750.00
HVAC System - gas fired forced air (including insulated ductwork, wall enclosure and rooftop electric A/C units)	5244	Sq. Ft.	\$7.50	\$ 39,332.59
TOTAL				\$ 87,075.11

Note: Construction Cost Estimate is based upon the proposed use and does not include New Partitions Walls, Suspended Ceiling, Additional Insulation, Engineering (Plans, Spec.s, Etc.) Advertising, Bidding, Permit Fees, Utility Equipment or Connection Fees.

A motion was made by Mr. Moliterno, second by Mrs. Wilson, to hire Jared Keeple, as an extra police officer, serving on a part-time basis for the Borough of Vandergrift from time to time on an hourly or daily basis as needed. Motion carried.

A motion was made by Mrs. Wilson, second by Mr. Collini, to accept the Police & Public Safety Report. Motion carried.

BUILDING & GROUNDS REPORT:

Chairperson Rametta referred Council to the new designated parking signs in front of the Municipal Building and those in the rear parking lot.

Mr. Rametta informed Council that he and Vic Capretto put an LED light in the Columbia Parking Lot for the purpose of seeing its lighting effect, of which, provide an greater amount of lighting that the old lights. Mr. Rametta stated that he is looking into installing new LED lights in the Police Department, of which will decrease the electric usage for this area.

A motion was made by Mrs. Wilson, second by Mr. Collini, to accept the Building & Grounds Report. Motion carried.

TREE & LIGHT REPORT:

No Report

GENERAL GOVERNMENT REPORT:

No Report

RECREATION REPORT:

Chairperson Collini stated that a Movie-in-the Park will be held on August 8th. He stated that this event is sponsored by the Kiski Area Church Association and present the movie "Casablanca".

Mr. Collini stated that he would like to give a shout out Joe Hesketh and his group of youth for performing work within the parks and playgrounds and on the Borough Streets. He stated that they do a "Project Street of the Week".

In regards to the pool facility, Mr. Collini reported that repairs were made to the gas line to the pool heater. He also stated that the pool heater also is in need of certain repairs.

Mr. Collini stated that the interior of the pool is peeling and deteriorating and requires repainting every year. He suggested installing a new pool liner, of which, could be finance by a bank loan. He stated that he would look into the pricing of a pool liner.

Mr. Collini stated that Vandergrift Lions Club will be sponsored free "Concerts in the Park" on August 4th, 11th, and 25th.

A motion was made by Mr. Rametta, second by Mr. Moliterno, to accept the Recreation Report. Motion carried.

SOLICITOR'S REPORT:

Solicitor Loperfito presented Ordinance No. 7-2013 which requests approval from the Department of Community & Economic Development for the issuance of a General Obligation Note in the \$8,231,335.00 for the Phase II Sewer Separation Project.

A motion was made by Mrs. Chvala, second by Mrs. Wilson, to approve Ordinance No. 7-2013 for advertisement. Motion carried.

In regards to the upcoming resurfacing project along SR 56 thru the Borough by the PA. Dept. of Transportation and PennDot's offer to resurface the Borough's lower parking lot, Solicitor Loperfito presented Resolution No. 5-2013 which provides PennDot a right to enter upon the Borough's property for the purpose of resurfacing said lot. (See pages 6-A & 6-B)

A motion was made by Mr. Rametta, second by Mrs. Chvala, to adopt Resolution No. 5-2013. Motion carried.

Solicitor Loperfito addressed a matter pertaining to a proposed sub-division request of the former Lutheran Church and adjoining residence on Washington Avenue. He stated that the Vandergrift Planning Commission has met and approved the sub-division subject to certain conditions. (See page 6-C)

In regards to the proposed residential rental unit Ordinance No. 202013, Solicitor Loperfito stated that the General Government has reviewed said ordinance and would like more time on this matter. He suggested that Mr. Rametta be present when the General Government Committee meets on this matter.

Solicitor Loperfito stated that he will hold moving forward with Ordinance No. 3-2013, which amends a section of the landlord disruptive ordinance regarding a designative property manager living within 15 miles of the Borough, instead of 25 miles.

In regards to the matter of the paper street in West Vandergrift, Solicitor Loperfito stated that a majority of the residents in the area must file a petition to acquire this area to Council. He stated that Council will then hold a hearing for the purpose of making a decision on the petition.

A motion was made by Mr. Rametta, second by Mr. Collini, to accept the Solicitor's Report. Motion carried.

RESOLUTION 5 OF 2013

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF VANDERGIFT, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA TO PROVIDE AUTHORIZATION TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION TO ENTER UPON A BOROUGH RIGHT OF WAY IDENTIFIED BY PENNDOT FROM STATION 760+00 TO STATION 763+00 LEFT AND TO PROVIDE AUTHORITY TO BOROUGH REPRESENTATIVES TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS AS PROVIDED BY THE COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF RESURFACING EXISTING PARKING FACILITY BETWEEN EASTBOUND AND WESTBOUND LANES OF STATE ROUTE 56 LOCATED WITHIN THE BOROUGH OF VANDERGIFT RIGHT OF WAY FROM STATION 760+00 TO STATION 763+00 LEFT.

WHEREAS, the Borough of Vandergrift is desirous of seeking PennDot assistance for the resurfacing of an existing parking facility between the eastbound and westbound lanes of State Route 56 within the Borough of Vandergrift; and,

WHEREAS, the Commonwealth of Pennsylvania Department of Transportation requires a resolution granting permission for the Borough to utilize the right of way in question and to provide authority for a representative of the Borough of Vandergrift to sign any necessary documentation on behalf of the Borough; and,

NOW THEREFORE, be it **RESOLVED** as follows:

RESOLVED that the Borough of Vandergrift does provide permission to the Commonwealth of Pennsylvania Department of Transportation to enter upon the Borough right of way identified as an existing parking facility between the eastbound and westbound lanes of State Route 56 more specifically identified from Station 760+00 to Station 763+00 left within the Borough of Vandergrift, County of Westmoreland and Commonwealth of Pennsylvania for the purpose of resurfacing the existing parking facility.

BE IT FURTHER RESOLVED, that the Council of the Borough of Vandergrift does hereby appoint Brian J. Carricato or Vernon E. Sciallo to execute any and all documents on behalf of the Borough of Vandergrift to facilitate any matters associated with the resurfacing of the parking facility in question located between the eastbound and westbound lanes of State Route 56.

6-B

HAVING BEEN RESOLVED, at Vandergrift, Pennsylvania this 5th day of August, 2013.

BOROUGH OF VANDERGRIFT

By: Brian J. Carricato
BRIAN J. CARRICATO,
Council President

ATTEST:

Stephen J. DelleDonne (SEAL)
STEPHEN J. DELLEDONNE,
Borough Secretary

APPROVED:

Louis Purificato
LOUIS PURIFICATO, Mayor

6-C

**PLANNING COMMISSION OF THE
BOROUGH OF VANDERGRIFF
109 Grant Avenue
Vandergrift, PA 15690
Patricia Sciullo, Chairman**

August 5, 2013

Stephen J. DelleDonne, Secretary
Borough of Vandergrift
109 Grant Avenue
Vandergrift, PA 15690

**IN RE: Subdivision Request of Southwestern PA Synod of the Evangelia
 Lutheran Church of America**

Dear Mr. DelleDonne:

The Planning Commission of the Borough of Vandergrift met with Tony Males, Surveyor from Alpha Engineering Company, Inc., who was present on behalf of the Southwestern PA Synod of the Evangelia Lutheran Church. The purpose of the meeting was a proposal for subdivision presented as a deed line revision pursuant to the plan prepared by Alpha Engineering Company dated May 2013. The Planning Commission approves the plan subject to the following conditions:

1. The deeds for the parcels must contain language for a right of way over, along, on and under the adjoining property for purposes of maintenance including maintenance of any water, sewer, electric or natural gas utilities servicing the properties;
2. That the applicant provides certification that the properties are served by separate utilities and further certify that each of the properties is separately tapped into the sanitary sewer systems of the Borough of Vandergrift and further that the properties shall comply with the Ordinance of the Borough in all manner including but not limited to disengaging any downspouts or storm water sources of any type into the sanitary sewer system; and,
3. That the review of the plans on July 9, 2013 are deemed to be a preliminary plan review pursuant to Chapter 22, Section 33, subjecting the plan, conditions, revisions and modifications as stipulated by the Commission. Once the final plans are submitted to the Borough for approval, the public hearing must take place within thirty (30) days of receipt and the approval from the commission, which cannot occur until all certifications and conditions have been met.

Very truly yours,

PATRICIA SCIULLO
Chairman

UNFINISHED BUSINESS:

Mrs. Wilson questioned whether a bid to demolition to property on Wallace Street that was damaged by fire.

President Carricato stated that Mr. Redmond was in the office the other day and indicated that he would provide the Secretary with a demo bid on this structure.

Mr. Rametta stated that he had read an article regarding a conservatory committee in some community was taking certain action to deal with abandoned properties. He stated that this may provide an easier or shorter path to remove and/or demo these abandoned properties.

Solicitor Loperfito stated that he had heard of said article, but had not read it. He stated another way to deal with these problems is by the filing of a nuisance action.

NEW BUSINESS:

Mrs. Wilson addressed the matter of sending letters to those residents in Phase I who have not complied with requirement to remove their downspouts from their sewer laterals. She stated that of the approximately 360 residents, only 40 have not complied.

Following a discussion of this matter, the Engineer was requested to prepare letters to the residents that require the removal of the downspouts and have them served in person by the Ordinance Officer.

ADJOURNMENT:

A motion was made by Mr. Rametta, second by Mr. Moliterno, to adjourn the meeting. Motion carried.

The meeting was adjourned at 8:05 p.m.