

BOROUGH OF VANDERGRIFT
MINUTES OF THE VANDERGRIFT COUNCIL

MAY 13, 2013

The Council of the Borough of Vandergrift met in the Council Chambers of the Municipal Building at 7:00 p.m., with President Carricato presiding. The Pledge of Allegiance to the Flag was recited.

MEMBERS PRESENT:

Lenny Collini	Frank Moliterno
Christine Wilson	James Rametta
Brian Carricato	Kathleen Chvala

OTHER OFFICIALS:

Stephen DelleDonne, Secretary	
Larry Loperfito, Solicitor	Melissa Holmes, Assistant Secretary
Michael & Lucien Bove, Engineers	Joseph Caporali, Police Chief

MINUTES:

The Minutes of the April 1, 2013 meeting were approved by motion of Mr. Rametta, second by Mrs. Chvala. Motion carried.

VISITORS:

A motion was made by Mr. Moliterno, second by Mrs. Wilson, to hear from visitors at this time. Motion carried.

Taylor Troiano, 328 Harrison Avenue, questioned whether the Borough still has an inspection policy prior to any dwelling being rented. He also complained about the apartment behind his house, of which, it seems that there are residents moving in and out all the time. He also complained about the littering of trash at said property.

Jim Williams, 126 Oregon Avenue, addressed Council in regards to his ability to purchase a paper street adjoining his property.

Solicitor Loperfito stated that the Borough does not own said area. He explained that this paper street was layed out years ago, but was never opened. He stated that after 21 years the paper street can't be opened. He also stated that the Borough can retain certain rights if there any Borough lines on said property. He concluded in saying that he will look into whether the Borough has any ownership rights. He also requested the Borough Engineer to also look into this matter.

Scott Held, Vandergrift No. 1 Fire Dept., stated that he has be nominated as the Department's public officer, and that he will be providing Council with monthly activity information regarding the Department.

Jane Barger, 131 Custer Avenue, addressed Council in regards to painting crosswalks on Linclon Avenue, from Methodist Church to Keddie Chevrolet, and on Custer Avenue, from the Methodist Church to other side where a curb has been cut.

Solicitor Loperfito stated that crosswalks can only be placed at intersection area, not in the middle of a street.

Engineer Lucien Bove stated that he would not recommend placing a crosswalk in midblock. He stated that pedestrians assume that they are protected when in a crosswalk area, and that one in midblock with the protective stop signage, would not provide this protection. He also stated that the Borough could face certain legal suits if an injury would occur.

A motion was made by Mrs. Chvala, second by Mrs. Wilson, to return to the regular order of business. Motion carried.

MAYOR'S REPORT:

No Report

SECRETARY'S REPORT:

The Secretary presented a petition from residents in regards to increasing sewer recovery rates for the Phase II Sewer Separation Project. (See pages 2-A & 2-B)

A motion was made by Mrs. Wilson, second by Mrs. Chvala, to accept the Secretary's Report. Motion carried.

CODE OFFICER'S REPORT:

Ms. Holmes requested permission to move forward with the demolition of the structure located a 912 Wallace Street that burned for the second time.

Solicitor Loperfito stated that the Borough Engineer is recommended that this must be

2. A

TO:

BRIAN CARRICATO:

FIRST WE WOULD LIKE TO THANK YOU FOR ALL OF YOUR GOOD WORKS IN OUR COMMUNITY.

THIS IS SURVEY FOR JUST 1 HOUR OF OUR TIME.

IN OUR OPINION A REASONABLE INCREASE FOR THE PHASE 2 FOR THE SEWAGE PROBLEM SHOULD BE IN THE RANGE OF NO MORE THAN \$10.00 TO \$ 15.00 DOLLARS ,AT THE MOST. WE THINK THAT WOULD BE MORE REASONABLE FOR MOST OF THE PEOPLE TO HANDLE, BUT TO DOUBLE THE RATE THAT THEY ARE ASKING IS TOO MUCH FOR THE PEOPLE TO AT THIS TIME.

THANK YOU AGAIN, YOU ARE DOING A GOOD JOB.

NAME

ADDRESS

Kenneth Hoover	336 LONGFELLOW ST.
Donetta Aiello	330 Longfellow St.
Dorothy Antonino	708 Longfellow St
Russ Roberts	721 Irving St.
Rita Johnson	211 Pennsylvania Ave.
Melinda Silvestri	319 Longfellow St.
Leonard R. Calabrese	425 Franklin Ave
Bob Ferrara	320 Sylvan St.
Nylna Shana	711 Longfellow ST
Frank J. Mottola	1263 Labelle Ave Rd -
John G. Dittus	405 Longfellow St. Vand
Elizabeth Solomon	1000 Cooper St, Vand.
Fluence Schmitt	116 Custer Ave. VAND.
Adlene de Paricio	406 Franklin Ave - Vand.
Margaret De Luca	124 Holmes St. Vand
Jersey Sawinski	1003 Cooper St, Vand.
Ben & Margaret Mega	270 Franklin Ave
Joseph T. Perrin	134 East Adams Ave
Carl De Frances	311 HARRISON Ave VAND
Billie J. Trook	1599 LABELLEVUE RD.
Amelia Martopka	331 LONGFELLOW St. - VAND.

razed as soon as possible. (See page 3-A:Engineer's Report)

Engineer Bove stated that he estimated the cost of razing this structure at \$10,000 to \$11,000.00.

President Carricato stated that he had contacted the County for assistance, but has informed that there would be no financial assistance available. He requested that Mr. Collini contact Representative Petrarca for the purpose of seeing whether he can provide any financial assistance.

A motion was made by Mrs. Chvala, second by Mr. Collini, to accept the Code Officer's Report. Motion carried.

COMMUNICATIONS & CORRESPONDENCE:

The Secretary presented and reviewed the following correspondence distributed to members of Council:

Exhibit 1-A: Natalie Jaworskyj, Market Manager of the Vandergrift Farmer's Market.

Subject: Request use of the lower portion of Columbia Parking Lot.

A motion was made by Mrs. Chvala, second by Mr. Collini, to approve the aforementioned request. Motion carried.

Exhibit 2-A: Jeff Domenick, editor of the Valley News Dispatch.

Subject: Matters concerning the Sunshine Act pertaining to executive sessions of Council.

Exhibit 3-A: Michael Bove, Bove Engineer Company.

Subject: Report on ownership of property located at corner of Longfellow and Oak Streets.

REGULAR AND STATED BILLS:

A motion was made by Mr. Rametta, second by Mrs. Wilson, to pay all stated and approved bills. Motion carried.

SPECIAL BILLS:

The Secretary presented a request from Bove Engineering Company to approve the submission of a PennVest Request Payment No. 13 in the amount of \$303,942.91. He stated that this amount reflects engineering fees of \$26,825.00, construction costs of

BOVE ENGINEERING COMPANY**ARMBRUST PROFESSIONAL CENTER****8201 ROUTE 819****GREENSBURG, PA 15601****724-925-9269****FAX: 724-925-1216**

April 19, 2013

Vandergrift Borough Council
109 Grant Avenue
Vandergrift, Pennsylvania 15690

Attention: Stephen J. DelleDonne, Secretary

Reference: Unsafe Structure located at 912 Wallace Street
Vandergrift Borough (Tax Map No.37-01-09-00-0416)
Owner: John Andrews, 5213 Hanbury Street, Long Beach, CA 90808

Ladies and Gentlemen:

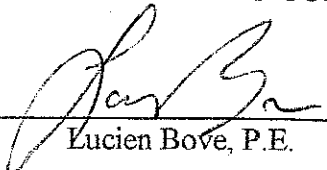
This report will discuss observations made by me at the above referenced property on April 19, 2013. Also attached are numerous photographs offered as evidence of the conditions observed.

This structure is a two-story frame dwelling with brick/block foundation. The structure was extensively damaged by fire over the weekend of April 13, 2013. Reportedly, this is the second time the structure has caught on fire. The entire structure is in an unsafe condition. The majority of the structure has collapsed in on itself. Remaining portions which have not collapsed are in danger of collapsing. Building components are hanging, flapping in the wind. Debris is strewn about. Fire debris exists throughout the interior and the exterior of the structure, and on the sidewalk along the road. The siding of adjacent homes up to 40 feet away melted due to the heat of this fire. The foundation is damaged in the basement.

This structure is a danger to the community, and is at increased risk for fire hazard. The entire structure, or portions of it, could collapse at any time onto the sidewalk, the road and/or adjacent properties or homes. Therefore, it is my opinion that this structure is unsafe and hazardous to the health, safety and welfare of the public, and needs to be immediately demolished and debris properly disposed of.

If you have any questions or require any additional information, please do not hesitate to contact me.

Respectfully submitted,
BOVE ENGINEERING COMPANY


Lucien Bove, P.E.

ENCLOSURE

Attachments

copy: Larry Loperfito, Solicitor

13-506:VANDERGRIFT 2013/912 Wallace St Ltr

Exhibit 1-A

April 4, 2013

Vandergrift Borough Council
c/o Mr. Steve Delldonne, Borough Secretary
Municipal Building
Sumner & Grant Ave.
Vandergrift, PA 15690

Dear Council Members:

On behalf of the Vandergrift Farmers' Market and the Vandergrift Improvement Program, which sponsors the Market, we ask your permission to use the lower portion of the Columbia parking lot for our local Farmers' Market to open Thursday June 13th, 2013 and include every Thursday following that date until Thursday, October 17th, 2013. The Market will open each Thursday at 3: p.m. and close at 5:30 p.m. We also request use of a portion of the park area that extends from Farragut Avenue up to the alley that runs parallel to Farragut and Columbia Avenues. This area would be used for up to three Market vendors, live musical entertainment and a children's story/game time during the Market hours. We have used the area in the past for musicians and children's story/game time, but we would like to place some vendors there who may benefit from the shade provided by the large trees at the upper portion nearest the main parking lot.

We look forward to hearing from you and thank you in advance for your cooperation. We will contact Mr. Delldonne for your decision.

Sincerely,
Natalie Jaworskyj, Market Manager
Bonnie McGuire, Assistant

Valley News Dispatch

Jeff Domenick

Managing Editor

To whom it may concern,

This letter is intended to remind your agency of Pennsylvania's Open Meetings Law pertaining to the requirement for specificity in announcing the reason or reasons for holding executive sessions.

As you know, the law provides a limited number of circumstances in which an agency (municipality, school district, etc.) can deliberate privately. These include personnel matters, collective bargaining, the purchase or lease of real estate, or to discuss pending or identifiable litigation. Agencies are required to publicly announce the reason(s) for holding private discussions immediately before or subsequent to the executive session.

Commonwealth Court has interpreted Section 708(b) of the Sunshine Act to require more than a one-word explanation for holding executive sessions. In *The Reading Eagle Co. v. City of Reading*, 627 A.2d 305 (Pa. Cmwlth 1993), the Commonwealth Court expressly held that agencies' reasons for executive session "must be specific, indicating a real, discrete matter that is best addressed in private." The court expressly rejected the city's argument that citing the words of the statute such as "litigation" or "personnel" is sufficient as a matter of law.

Simply put, one-word explanations for an executive session do not comply with the Sunshine Act.

The court also confirmed that when an agency relies on the litigation exception, the agency must announce the names of the parties, the docket number of the case, and the court in which a lawsuit is filed when discussing pending litigation. When discussing threatened litigation, agencies must at minimum announce the nature of the complaint.

While there is no guidance from the appellate courts on how much information is required when other types of executive sessions are announced, it is clear that the reason must be genuine and meaningful, and one the citizens can understand. This information is required by the public for the public to be able to determine if an executive session is being held for appropriate reasons.

The Valley News Dispatch intends to hold agencies to this requirement. We anticipate your agency's compliance. We also request this letter be made part of your agency's official correspondence and be included in the official minutes of your next public meeting.

Thank you for your time and consideration.



Jeff Domenick
Editor



Exhibit 3-A

BOVE ENGINEERING COMPANY**ARMBRUST PROFESSIONAL CENTER****8201 ROUTE 819****GREENSBURG, PA 15601****724-925-9269****FAX: 724-925-1216**

April 4, 2013

Vandergrift Borough
109 Grant Avenue
Vandergrift, Pennsylvania 15690

Attention: Stephen J. DelleDonne, Secretary

Reference: Corner Property at Longfellow and Oak Streets
Vandergrift Borough

Dear Steve:

Debbie has been researching the information regarding the ownership of the above referenced property which was originally part of three lots owned by Wilmer F. & Raffelina C. Shaner, Paul L. Black and Jack T. & Florence P. Doran. Researching back to 1968, it was discovered that these three lots were conveyed to the Commonwealth of Pennsylvania Department of Highways, and we have no further information that this corner property was ever transferred to the Borough. We would like to see if this property could be made useful since it could be a buildable lot. Keep in mind that the Borough mows the grass on this property.

Therefore, the ownership of the pine tree discussed at the last Council meeting belongs to PennDOT. We have a copy of all deeds, if needed.

If you have any questions or require any additional information, please do not hesitate to contact me.

Sincerely,

BOVE ENGINEERING COMPANY

Michael Bove, P.E.

MB:dlb

copy: Larry Loperfito, Solicitor

2013-505:VANDERGRIFF 2013/Corner Property Ltr

\$276,292.06, and PennDot inspection fees to be reimbursed to the Borough at \$825.85.

A motion was made by Mrs. Chvala, second by Mr. Collini, to approve the aforementioned matter. Motion carried with Mrs. Wilson abstaining.

STREET & SANITATION REPORT:

No Report

ENGINEER'S REPORT:

Engineer Michael Bove presented a final invoice from R.A.Monzo Construction for the sewer repair work on Lowell Street in the amount of \$3,512.40. (See page 4-A)

A motion was made by Mrs. Chvala, second by Mr. Moliterno, to pay the aforementioned invoice. Motion carried with Mrs. Wilson abstaining.

Engineer Michael Bove reported on the sewer line matter relating to ATI Allegheny Ludlum. (See page 4-B)

Engineer Bove stated that the residents in Phas I need to remove their downspouts from the sewer lines. He stated that DEP will request the Borough to monitor this matter and the amount of flow.

President Carricato stated that once Phase I is completed an inspection should begin to make sure that the residents have removed their downspouts.

Engineer Michael Bove informed Council that he will be meeting with PennDot regarding their plans to resurface Custer Avenue next year.

Engineer Lucien Bove presented Supplement No.1 to the Agreement Between the Borough and Engineer Services regarding the additional inspection fees due to the time extension work on Phase I. (See page 4-C & 4-D)

A motion was made by Mr. Rametta, second by Mrs. Chvala, to authorize the approval of the aforementioned Agreement. Motion carried with Mrs. Wilson abstaining.

A motion was made by Mrs. Chvala, second by Mr. Rametta, to accept the Engineer's Report. Motion carried.

BUDGET & FINANCE REPORT:

Chairperson Wilson stated that the Borough has received a grant and loan from PennVest for Phase 2-A & B. She stated that the grant was \$2,648,965.00 and the 30 year loan was in the amount \$8,231,355.00 at an interest rate of 1%.

4 1/2

BOROUGH OF VANDERGRIFF
2013

**Emergency Repair of Approx. 40 L.F. of 36" Combined Sewerline
at 210-212 Lowell Street
using Borough Funds**

Contractor: R. A. Monzo Construction Co., Inc.

April 26, 2013

**PAYMENT ESTIMATE NO.2 (Final)
PERIOD ENDING: April 26, 2013**

COST SUMMARY

CONTRACT AMOUNT	\$14,635.00
NET CHANGE ORDER(S)	\$0.00
PRESENT VALUE OF CONTRACT	\$14,635.00
TOTAL WORK THIS ESTIMATE	\$3,512.40
PLUS TOTAL PREVIOUS ESTIMATES	\$11,122.60
EQUAL TOTAL WORK TO DATE	\$14,635.00
(LESS PREVIOUS PAYMENTS)	(\$11,122.60)
AMOUNT DUE THIS PAYMENT	\$3,512.40

Recommended: Michael Bove 4/26/13
Michael Bove, P.E. Date

Accepted: (See attached invoice) 4/26/13
R. A. Monzo Construction Co., Inc. Date

Approved: R. A. Monzo 5-13-13
Borough of Vandergrift Date

4-B COPY

BOVE ENGINEERING COMPANY

ARMBRUST PROFESSIONAL CENTER

8201 ROUTE 819

GREENSBURG, PA 15601

724-925-9269

FAX: 724-925-1216

April 19, 2013

ATI Allegheny Ludlum
Vandergrift Plant
130 Lincoln Avenue
Vandergrift, Pennsylvania 15690

Attention: Russell M. Connor

Reference: Combined Sewerline Separation Project - Phase 2
Vandergrift Borough, Westmoreland County

Dear Mr. Connor:

We are in the process of trying to obtain funding for the above referenced Phase 2 Project in Vandergrift, and we are proposing to remedy the problem that currently exists, i.e. flooding during heavy rains. Since the existing 36-inch pipe was installed in the 1920's, and since a portion of it is under 40 feet of fill, it is impossible to excavate to the depth needed in fill without damaging the rest of the pipe. The 36-inch pipe presently picks up a constant flow coming from under Davis Field. We would like to bypass this pipe, and replace it with a 24-inch pipe which is the size of the existing pipe under the portion of the A/L plant (see attached drawing). Also, we are proposing to install an overflow pipe in the manhole next to Custer Avenue which is directed to the swale constructed, and we are proposing to line the swale with R-4 stone rip rap. The diversion chamber just above the building presently has a 12-inch pipe which leads to the storm sewer line near the pump station, so the new 24-inch pipe would discharge into the existing 24-inch and 12-inch pipes that are presently there, and any overflow from the pipe coming down Jackson Avenue will be directed to the existing swale which will be partially stone-lined. After looking at the attached plan proposing this work, please let me know if you concur. This must also be approved by Borough Council and by PennVest for funding.

Very truly yours,

BOVE ENGINEERING COMPANY



Michael Bove, P.E.

MB:dlb

Attachment

copy: Vandergrift Borough, Attn: Steve DelleDonne, Secretary

4-c

**SUPPLEMENT No.1
TO THE
AGREEMENT BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL SERVICES
FOR THE
VANDERGRIFT BOROUGH PHASE 1 COMBINED SEWER SEPARATION PROJECT**

This Supplement to the above Agreement made as of the 13 day of May, 2013 between the Borough of Vandergrift, a municipal government organized and existing under the law of Pennsylvania, with office located at 109 Grant Avenue, Vandergrift, Pennsylvania 15690 (hereinafter called the "Owner") and Bove Engineering Company, Michael Bove, P.E., located at Armbrust Professional Center, 8201 Route 819, Greensburg, Pennsylvania 15601 (hereinafter called the "Engineer").

WITNESSETH:

WHEREAS, the Owner and the Engineer have entered into an agreement dated January 3, 2011 for the engineering services for Phase 1 of Vandergrift Borough's Combined Sanitary Sewer Separation Program, including the contributing sewer-drainage area of the streets in the Phase 1 Watershed area (hereinafter called the "Project").

WHEREAS, the Engineer, under Section 3 of the above referenced Agreement, is to provide full-time inspection services of the Project, which is very essential to obtain the best results and quality of work for the Project. The cost for Full-time inspection services was based on an estimated construction time of 260 days and inspection time of 4,160 hours at a rate of \$45.00 per hour or One Hundred Eighty Seven Thousand Two Hundred (\$187,200) Dollars.

WHEREAS, the Owner has awarded an extension of time to the construction contract for a period of three (3) months or approximately 65 working days.

WHEREAS, the additional construction time requires an estimated additional 1,040 inspection hours at the rate of \$45.00 per hour for an additional full-time inspection cost of Forty Six Thousand Eight Hundred Fifty (\$46,800) Dollars.

Due to unforeseen conditions, Change Order No.1 has been approved by the Owner. This change required minor redesign work, with an estimated cost of \$3,000 which will not be charged to the Owner.

Also due to unforeseen conditions, Change Order No.2 has been approved by the Owner. This change, due to poor subsurface soil conditions, required Holland Street (SR 4054) a state road, to be detoured during the work which required the preparation of a Traffic Control Plan meeting the requirements of PennDOT. The Traffic Control Plan was not anticipated in the original agreement; therefore, Change Order No. 2 approved the additional cost of Two Thousand Five Hundred (\$2,500) Dollars for the preparation of the Traffic Control Plan.

Change Order No. 3, which has also been approved by the Owner involves additional length of casing under the Norfolk Southern Railway and within the ATI (Allegheny Ludlum Corp.) property for a proposed future railroad siding. The additional construction cost for this change order is approximately \$8,000. This change will not involve additional Engineering or Inspection cost.

THEREFORE, the total additional cost for this Supplement No. 1 to the agreement between the Owner and the Engineer is Forty Nine Thousand Three Hundred (\$49,300) Dollars.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the day and year first above written.

ATTEST: (Seal)

VANDERGRIFF BOROUGH



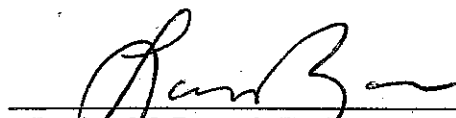
Stephen J. DeleDonne, Secretary

By: 

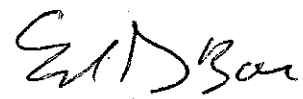
Brian Carricato, Council President

ATTEST: (Seal)

BOVE ENGINEERING COMPANY



Lucien M. Bove, P.E., Secretary



Emil Bove, President
Bove Engineering Company

The Secretary stated that by May 30, 2015 the Borough will have satisfied two existing loans to PennVest and the loan from Scottdale Bank & Trust. He stated that monthly payments of these loans is \$14,872.20. With the proposed loan offer from PennVest the monthly payment will be \$26,475.23. He stated that this will require an increase to the Sewer Recovery Bill from \$10.00 per month to approximately \$16.00 per month, and increase of \$6.00. (See page 5-A)

Following a discussion of this matter, a motion was made by Mr. Rametta, second by Mrs. Chvala, to accept the offer from PennVest for Phase II. Motion carried with Mrs. Wilson abstaining.

Engineer Lucien Bove stated that a conference call has been scheduled for May 22nd at 10:30 a.m. regarding the settlement schedule with PennVest.

A motion was made by Mr. Collini, second by Mr. Rametta, to accept the Budget & Finance Report. Motion carried.

POLICE & PUBLIC SAFETY REPORT:

Mrs. Chvala presented a letter for Council's approval to be sent to PennDot regarding certain issues on Lincoln Avenue & Sherman Avenue. (See page 5-B)

A motion was made by Mr. Collini, second by Mr. Rametta, to approve the aforementioned matter. Motion carried.

A motion was made by Mr. Rametta, second by Mr. Collini, to accept the Police & Public Safety Report. Motion carried.

BUILDING & GROUNDS REPORT:

Chairman Rametta informed Council that the art placard has been installed across the street from the Casino Theater.

Mr. Rametta stated that the obtain the following repair costs to the upper floor of the Senior Citizens Building: \$6,500 for heating, \$8,600 for new flooring, and this does not include electrical, etc. He therefore recommended that this building be sold at an auction sell.

Mr. Rametta informed Council that while attending the PSAB Conference in Hershey, he met with a firm that could provide the same lighting system as done in Tarentum Borough, of which, could bring a savings to the Borough's electric bill

Mr. Rametta stated that he talked to another firm about paving the Borough parking lots.

PHASE 2-A & 2-B SEWER SEPARATION PROJECT

On April 24, 2013, the Borough of Vandergrift was notified that its PennVest application for the Phase 2-A & 2-B Sewer Separation Project was approved as follows:

1. Grant Amount - \$ 2,648,965.00
2. Loan Amount - 8,231,355.00 (30 year term 1% interest)
3. Total - \$10,880,300.00

The payment of the 30 year loan amounts to a monthly payment of \$26,475.23. The funding of this loan would require an increase in the monthly/quarterly sewer recover bill as follows:

1. Using an average of 2200 billing accounts, the \$26,475.23 monthly payment towards the PennVest loan, would require an increase of the monthly sewer recovery bill to \$12.04 per month or \$36.12 per quarter. This increase would raise the current quarterly sewer recovery bill from \$30.00 to \$66.12 per quarter.

CURRENT INDEBTEDNESS
FUNDED FROM SEWER RECOVERY FUND

<u>LOAN</u>	<u>PAYOFF DATE</u>	<u>MONTHLY PAYMT.</u>
1. PennVest Loan	2/01/2015	\$ 966.64
2. PennVest Loan	3/01/2014	\$ 3,391.92
3. Scottdale Bank	5/30/2015	\$ <u>10,513.64</u>
4. Total		\$ 14,872.20
5. PennVest Loan-Phase 2		\$ <u>26,475.23</u>
6. Total		\$ 41,347.43

5-B

BRIAN CARRICATO
PRESIDENT BOROUGH COUNCIL

LOUIS PURIFICATO
MAYOR

Borough of Vandergrift

Larry D. Loperfido
Solicitor

Office of the Secretary
Stephen J. DelleDonne
Phone: 724-567-7818
109 Grant Avenue
Vandergrift, PA 15690

Joseph M. Caporali
Chief of Police

May 14, 2013

Pennsylvania Department of Transportation
c/o Ronald J. Clark, P>E>
Engineering District 12-0
P.O. Box 459
Uniontown, PA. 15401

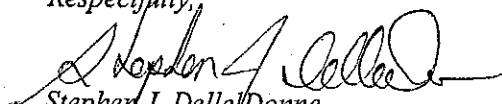
Dear Mr. Clark:

As Secretary for the Vandergrift Borough Council, I have been directed to contact your department regarding the following requests:

1. Request permission to paint "Slow 25 MPH Zone" on Lincoln Avenue (Rt. 56) prior to reaching the Vandergrift High Rise facility, located at 169 Lincoln Avenue.
2. A request to have someone from your department meet with the Vandergrift Chief of Police, Joseph Caporali, regarding a possible solution to alleviate certain traffic flow issues at Sherman Avenue and the Vandergrift Bridge.

Please feel free to contact me at 724-567-7818. Your attention and cooperation to these requests will be greatly appreciated.

Respectfully,


Stephen J. DelleDonne
Borough Secretary

Mr. Rametta stated that he is still working on the proposed landlord ordinance.

Mr. Rametta stated that something needs to be done about the weeds within and along the Columbia Parking Lot.

Mr. Rametta expressed appreciation for the six (6) individuals from the Adelphi Village for volunteering their time to work at the pool. He stated that he would like to use these individuals for work around town.

A motion was made by Mrs. Wilson, second by Mr. Collini, to accept the Building & Grounds Report. Motion carried.

TREE & LIGHT REPORT:

Chairman Chvala stated that the Committee would be reviewing the type of trees to planted in the area of the Phase I Sewer Separation Project.

Mrs. Wilson questioned if the trees along Longfellow Street Extension could be cut down. She stated that these trees are with the property of United States Steel.

A motion was made by Mr. Collini, second by Mrs. Wilson, to accept the Tree & Light Report. Motion carried.

GENERAL GOVERNMENT REPORT:

President Carricato presented and read a letter of resignation from Melissa Holmes as the Borough's Assistant Secretary effective May 17, 2013. (See page 6-A)

A motion was made by Mrs. Chvala, second by Mr. Rametta, to accept Ms. Holmes letter of resignation. Motion carried with Mr. Collini opposing.

President Carricato stated that a number of resumes for this position has been submitted. He stated that the would like to name Mr. Sciullo, Mr. Moliterno, the Borough Secretary, and himself to proceed with interviewing prospective applicants and return with a recommendation to Council. He therefore recommended that Council recess until Wednesday, May 22, 2013 at 7:00 for the purpose of filling the position of Assistant Borough Secretary.

A motion was made by Mrs. Wilson, second by Mr. Collini, to accept the General Government Report. Motion carried.

6-H

Melissa Holmes
113 Lowell St.
Vandergrift, PA 15690

May 13, 2013

Dear President Carricato, Members of the Council and Mr. DelleDonne:

Please accept this letter as my resignation from the Vandergrift Borough effective May 17, 2013.

I would like to take this time to thank you all for giving me the opportunity to allow to me to serve the Borough of Vandergrift and all of its residents for the last 20 years. I have made many new friends in my years of service here and I certainly hope to take those friendships with me.

It is with much thanks to all the members of council over the years who believed in me and the job I did. Also, I could not go with out saying thanks to Steve DelleDonne who did a fantastic job in teaching me all of my skills that I will take with me in my new venture. Also, a great deal of thanks goes to Chief Joe and all the members of the Police Department who have put up with me all of these years.

Thanking you once again for the years of service that I was able to the give to this community and thanks for your support in my new adventure.

Respectfully,



Melissa A. Holmes

RECREATION REPORT:

Chairperson Collini stated that he is moving forward with "Movies in the Park", which will be on the following Thursdays: June 13th, July 11th and Aug. 8th, with rain dates on the following days respectively. He stated that the movie dates will be sponsored by the following:

1. Vandergrift Library-June 13th.
2. Art Festival-July 11th.
3. Ministerial Association-Aug. 8th.

Mr. Collini stated that the fire departments be holding their festival from May 28th thru June 1st.

Mr. Collini stated that he is having the Garden Club assistant with areas in the playground.

Mr. Collini stated that is seeking volunteer help with the painting of lines on the basketball courts.

Mr. Collini expressed his appreciation for the work done by the Youth Day of Cleaning. He stated that it went very well.

In regards to the Vandergrift Pool, Mr. Collini stated that the pool was painted with the help of volunteers. He stated that Chris Holstrom has donated his time to repair the roof of the pavilion and the Donghia Lumber Co. donated the materials.

Mr. Collini requested the hiring of Haley Klaric as the pool manager, and the hiring of David Hartman as the assistant pool manager for this year.

A motion was made by Mrs. Chvala, second by Mrs. Wilson, to approve the hiring of the aforementioned individuals as stated. Motion carried.

Mr. Collini stated that pool will be opening during the Memorial Day weekend, beginning on Saturday, May 25th.

A motion was made by Mr. Rametta, second by Mr. Moliterno, to accept the Recreation Report. Motion carried.

SOLICITOR'S REPORT:

Solicitor Loperfito presented a Use of Personal Vehicle by Councilperson Policy for Council's approval. (See page 7-A) He stated that the Borough's insurance carrier is recommending this policy.

USE OF PERSONAL VEHICLE BY COUNCILPERSON POLICY

A policy by the Borough of Vandergrift, County of Westmoreland and Commonwealth of Pennsylvania establishing a method for the authorized use of private vehicles by Councilpersons for official Borough business.

It is the policy of the Borough of Vandergrift that no Councilperson shall be authorized to claim expense or liability associated with the use of a personal vehicle unless the use of the personal vehicle has been authorized by the Council of the Borough of Vandergrift at a regular public meeting following an explanation of the requested use.

For authorized uses, the Councilperson may present an expense statement for mileage, said amount to be paid by the Borough based upon the rate established by the Internal Revenue Service and in effect at the time of the use. The Borough shall not pay any costs associated with wear and tear on the use of the vehicle nor any claims for damages inflicted on the vehicle by the owner or operator of the vehicle.

A motion was made by Mrs. Chvala, second by Mrs. Wilson, to approve the aforementioned policy. Motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

RECESS:

A motion was made by Mr. Rametta, second by Mrs. Chvala, to recess the meeting until Wednesday, May 22, 2013, beginning at 7:00 p.m., for the purpose of hiring an Assistant Borough Secretary. Motion carried.

The meeting was recessed at 8:35 p.m.