

BOROUGH OF VANDERGRIFT

MINUTES OF THE VANDERGRIFT COUNCIL

April 6, 2015

The Council of the Borough of Vandergrift met in the Council Chambers of the Municipal Building at 7:00 p.m., with President Brian Carricato presiding. The Pledge of Allegiance to the Flag was recited.

MEMBERS PRESENT:

Kathleen Chvala	Vernon Sciuolo
Brian Carricato	Frank Moliterno
James Rametta	Christine Wilson
Lenny Collini	

OTHER OFFICIALS:

Stephen DelleDonne, Secretary	Larry Loperfido, Solicitor
Theresa Geltz, Asst. Secretary	
Michael & Lucien, Engineers	

MINUTES:

The minutes of the March 2, 2015 meeting were approved by motion of Mr. Rametta, second by Mrs. Chvala. Motion carried

VISITORS:

A motion was made by Mr. Moliterno, second by Mr. Collini, to hear from visitors at this time. Motion carried.

Dave Spiller, owner of Tommy's Catering on Grant Ave., requested Council to approve a loading zone for his business on Grant Avenue.

Mr. Moliterno stated that he would take this request up at a Police & Public Safety Committee meeting.

Jim Williams, 126 Oregon Ave., stated that Council needs to take action in regards to the recent attack by a German Shepard to a resident on Oregon Avenue.

Solicitor Loperfido stated that this is a police issue, of whom, will need to make a determination of what action is to be taken. He stated that he would make the Chief aware of this incident.

Dave Fitzgerald, 514 Franklin Ave., questioned whether the sidewalk in front of his residence will be replaced.

Engineer Michael Bove stated that he would look in this, and if sidewalk found to be damaged, it will be replaced.

Mr. Fitzgerald also question if he could be more informed as to what will take place with the filming of the television series, "Banshee".

Mrs. Chvala stated that the Borough will be provided a schedule of events once the filming starts.

Solicitor Loperfido stated that the Borough has no specific schedule at this time and that the Borough is still working on certain issues. He stated that the Borough will only probably have information on the first couple episodes initially. He also stated that Mr. Fitzgerald had attended meetings regarding this matter. Solicitor Loperfido stated that he can contact James Mahathey, representing the filming company, at any time for additional questions and information.

Julie Martin, V.I.P., informed Council that she has received a preliminary approval from the West Penn Power Sustainable Energy Fund on the grant for new LED lights at the Columbia Parking Lot.

A motion was made by Mr. Sciuolo, second by Mr. Rametta, to return to the regular order of business. Motion carried

MAYOR'S REPORT:

No Report

SECRETARY'S REPORT:

No Report

COMMUNICATIONS & CORRESPONDENCE:

The Secretary presented the following correspondence to members of Council:

Exhibit 1-A: Natalie Jaworskyj and Bonnie McQuire.

Subject: Request use of lower portion of Columbia Parking Lot for the V.I.P. Farmers' Market from June 11th thru October 15th.

With the possible of the Columbia Parking Lot by the filming company, Mrs. Chvala suggested that this event be moved up to Kennedy Park or at the lower parking lot along Lincoln & Washington Avenues.

President Carricato recommended that the Recreation Committee met with Ms. Jaworskyj and Ms. McQuire regarding a possible alternative location for Farmers' Market.

REGULAR AND STATED BILLS:

A motion was made by Mr. Rametta, second by Mr. Sciallo, to pay all stated and approved bills. Motion carried.

SPECIAL BILLS:

The Secretary presented a request from Bove Engineering Company to approve the submission of a PennVest Request Payment No. 13 in the amount of \$696,266.28. He stated that this amount reflects the reimbursement of Interest Estimate No. 11 in the amount of \$927.99; 2A Construction Estimate No. 13 (Monzo) in the amount of \$484,331.04; 2IB Construction Estimate No. 13 (Johnston) in the amount of \$161,587.25; and the Engineer Estimate No. 15 in the amount of \$49,420.00.

A motion was made by Mr. Sciallo, second by Mrs. Chvala, to approve the aforementioned request. Motion carried with Mrs. Wilson abstaining.

STREET & SANITATION REPORT:

No Report

ENGINEER'S REPORT:

Engineer Michael Bove reported that the utility companies, especially the gas company, has been replacing their lines on Jackson Avenue and Chestnut Street.

Engineer Lucien Bove presented a copy of minutes from the preconstruction meeting regarding the installation of the new playground equipment at the Jackson Playground. (A copy is on file at the Secretary's Office.)

A motion was made by Mr. Sciallo, second by Mrs. Chvala, to accept the Engineer's Report. Motion carried.

March 19, 2015

Vandergrift Borough Council
c/o Mr. Steve Delldonne, Borough Secretary
Municipal Building
Sumner & Grant Ave.
Vandergrift, PA 15690

Dear Council Members:

On behalf of the Vandergrift Farmers' Market and the Vandergrift Improvement Program, which sponsors the Market, we ask your permission to use the lower portion of the Columbia parking lot for our local Farmers' Market to open Thursday June 11th, 2015 and include every Thursday following that date until Thursday, October 15th, 2015. The Market will open each Thursday at 3: p.m. and close at 5:30 p.m. We also request use of a portion of the park area that extends from Farragut Avenue up to the alley that runs parallel to Farragut and Columbia Avenues. This area would be used for live musical entertainment during the Market hours.

We look forward to hearing from you and thank you in advance for your cooperation. We will contact Mr. Delldonne for your decision.

Sincerely,
Natalie Jaworskyj, Market Manager
Bonnie McGuire, Assistant

BUDGET & FINANCE REPORT:

No Report

POLICE & PUBLIC SAFETY REPORT:

No Report

BUILDING & GROUNDS REPORT:

No Report

TREE & LIGHT REPORT:

Chairperson Wilson stated that she will be having a Tree Committee meeting to review the list of trees, to include some from last year, to be either removed or trimmed. She requested members of Council to contact her if there are any trees that need to be addressed.

Mrs. Wilson questioned who is responsible for the trees along High Street in East Vandergrift.

Mr. Sciallo stated that these trees fall within the jurisdiction of East Vandergrift Borough.

A motion was made by Mr. Sciallo, second by Mrs. Chvala, to accept the Tree & Light Report. Motion carried.

GENERAL GOVERNMENT:

President Carricato deferred to the Solicitor's Report.

RECREATION REPORT:

Chairperson Collini reiterated that a preconstruction meeting was held regarding the playground equipment and that work should be done by May 10th.

Mr. Collini informed Council the members of the Key Club will be performing a "clean-up" on Friday, April 17th. He stated that the members will be working in the downtown area, Casino Theater, the Vandergrift Pool and the park areas.

Mr. Collini stated that field areas at Kennedy Park is a "mess". He stated that the cause is due to youth playing rugby football and the piping left by the sewer construction company.

In regards to the Pool facility, Mr. Collini stated that clean-up has begun. He stated that the major work to be done is to find and repair the leak to the pool. He also stated that Haley Klaric

will again be the Pool Manager and Mark (Hemingway) Newingham will be the Assistant Manager.

Mrs. Wilson questioned who is maintaining the interior area of Davis Field. She stated that there is water building up by a basin located on the Linden Street side. She stated that it may be blocked up.

President Carricato stated that he will notify Dr. Meighan about this matter.

A motion was made by Mrs. Wilson, second by Mrs. Chvala, to accept the Recreation Report. Motion carried.

SOLICITOR'S REPORT:

Solicitor Loperfido reported that negotiations are still on-going with the company filming "Banshee" in town. He stated that a delay in signing an agreement was due to minor changes that was added by the Borough. He recommended that once an agreement has finalized, he requested that Council, by motion, authorize the Mr. Carricato, Mr. Sciallo, and Mrs. Chvala to execute said agreement.

A motion was made by Mr. Rametta, second by Mr. Sciallo, to approve the aforementioned recommendation. Motion carried.

Solicitor Loperfido informed Council that there will be an open casting at the Casino Theater on Monday, April 13th, between 4:00 and 8:00 p.m.

Solicitor Loperfido presented for adoption Resolution No. 5-2015, declaring the intent for follow the procedures for disposition of records set forth in the Municipal Records Manual. (See page 5-A)

A motion was made by Mr. Sciallo, second by Mrs. Chvala, to adopt Resolution No. 5-2015. Motion carried.

Solicitor Loperfido presented for adoption Resolution No. 6-2015 which allows for the disposition of Borough records presented by the Borough Secretary. (See pages 5-B & 5-C)

A motion was made by Mr. Rametta, second by Mrs. Chvala, to adopt Resolution No. 6-2015. Motion carried.

Solicitor Loperfido presented for adoption Resolution No. 7-2015 which allows for the disposition of Police related records presented by the Chief of Police. (See pages 5-D & 5-E)

A motion was made by Mr. Sciallo, second by Mrs. Chvala, to adopt Resolution No. 7-2015. Motion carried.

RESOLUTION 5 OF 2015

A RESOLUTION OF THE BOROUGH OF VANDERGRIFT, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA DECLARING THE INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008 (AS AMENDED JULY 23, 2009).

WHEREAS, a Local Government Records Committee was created by Act 428 of 1968 and empowered thereby to make rules and regulations for records disposition; and,

WHEREAS, the Municipal Records Manual was approved by said Committee on December 16, 2008; and,

WHEREAS, the Borough of Vandergrift desires to dispose of records according to the statutory requirements;

NOW THEREFORE, it is RESOLVED as follows:

RESOLVED, the Council of the Borough of Vandergrift, County of Westmoreland and Commonwealth of Pennsylvania intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008.

RESOLVED, at Vandergrift, Pennsylvania, this 6th day of April, 2015.

BOROUGH OF VANDERGRIFT

By: _____
BRIAN J. CARRICATO, Council President

ATTEST:

_____
(SEAL)
STEPHEN J. DELLEDONNE,
Borough Secretary

RESOLUTION 6 OF 2015

A RESOLUTION OF THE BOROUGH OF VANDERGRIFT, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA THAT:

WHEREAS, by virtue of Resolution 5 of 2015, adopted on the 6th day of April, 2015, the Borough of Vandergrift has declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 (as amended July 23, 2009); and

WHEREAS, in accordance with the requirements of Act 428 of 1968, as amended, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW THEREFORE, be it resolved that the Borough Council of the Borough of Vandergrift, Westmoreland County, Pennsylvania, in accordance with the above-cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

ITEMS TO BE DESTROYED ARE AS FOLLOWS:

I. ADMINISTRATIVE AND LEGAL RECORDS

1.	Certificate of Elections	to	January 1, 2012	1 cubic feet
2.	Ethics Financial Statements	to	January 1, 2010	1 cubic feet
3.	Insurance Policies	to	January 1, 2008	2 cubic feet
4.	Oath of Municipal Officials	to	January 1, 2008	.8 cubic feet
5.	Recycling Program Records	to	January 1, 2005	.6 cubic feet

II. PAYROLL RECORDS

1.	Cancelled Payroll Checks	to	January 1, 2008	2 cubic feet
2.	Time Cards & Attendance	to	January 1, 2012	1.5 cubic feet
3.	Unemployment Comp Records	to	January 1, 2011	2 cubic feet
4.	Wage of Tax Statements (W-2)	to	January 1, 2011	1.5 cubic feet
5.	Quarterly 941 Returns	to	January 1, 2011	1.5 cubic feet

III. GENERAL FINANCIAL AND PURCHASING RECORDS

1.	Annual Payable Files & Ledgers	to	January 1, 2008	2 cubic feet
2.	Annual Budget Reports (DCED)	to	January 1, 2008	2 cubic feet
3.	Bank Statements & Reconciliation	to	January 1, 2008	8 cubic feet
4.	Cancelled Checks	to	January 1, 2008	6 cubic feet
5.	Deposit Slips	to	January 1, 2008	6 cubic feet
6.	Invoices	to	January 1, 2010	8 cubic feet
7.	Utility & Paid Service Receipts	to	January 1, 2009	36 cubic feet

8. Liquid Fuel Tax Records to January 1, 2008 7.5 cubic feet

This Resolution being ENACTED and APPROVED this 6th day of April, 2015.

BOROUGH OF VANDERGRIFT

By: Brian J. Carricato
BRIAN J. CARRICATO,
Council President

ATTEST:

Stephen J. DelleDonne (SEAL)
STEPHEN J. DELLEDONNE,
Borough Secretary

APPROVED:

Louis Purificato
LOUIS PURIFICATO, Mayor

RESOLUTION 7 OF 2015

A RESOLUTION OF THE BOROUGH OF VANDERGRIFT, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA THAT:

WHEREAS, by virtue of Resolution 5 of 2015, adopted on the 6th day of April, 2015, the Borough of Vandergrift has declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 (as amended July 23, 2009); and

WHEREAS, in accordance with the requirements of Act 428 of 1968, as amended, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

WHEREAS, the Police Department of the Borough of Vandergrift desires to dispose of municipal records relating to the Police Department of the Borough of Vandergrift;

NOW THEREFORE, be it resolved that the Borough Council of the Borough of Vandergrift, Westmoreland County, Pennsylvania, in accordance with the above-cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

ITEMS TO BE DESTROYED ARE AS FOLLOWS:

I.	CITATIONS	
	Traffic to December 31, 2009	.343 cubic feet
	Non-Traffic to December 31, 2009	.405 cubic feet
II.	ACCIDENT REPORTS to December 31, 2009	2.81 cubic feet
III.	ABANDONED VEHICLE REPORTS to December 31, 2012	.270 cubic feet
IV.	LIFTED DRIVER'S LICENSE & VEHICLE REGISTRATION NOTICES to December 31, 2010	.012 cubic feet
V.	TRAFFIC WARNING SLIPS to December 31, 2010	.061 cubic feet
VI.	HANDICAPPED PARKING APPLICATIONS & RENEWALS to December 31, 2011	.013 cubic feet
VII.	JAIL CELL REPORTS to December 31, 2010	.074 cubic feet
VIII.	DOMESTIC VIOLENCE NOTICE to December 31, 2005	.141 cubic feet
IX.	PROPERTY/EVIDENCE FORMS; ITEMS DESTROYED OR RETURNED TO OWNER to December 31, 2008	.108 cubic feet

A motion was made by Mrs. Chvala, second by Mr. Sciallo, to accept the Solicitor's Report.
Motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

ADJOURNMENT:

A motion was made by Mr. Rametta, second by Mr. Sciallo, to adjourn the meeting. Motion carried.

The meeting was adjourned at 7:35 p.m.

