

BOROUGH OF VANDERGRIFF
MINUTES OF THE VANDERGRIFF COUNCIL

FEBRUARY 1, 2016

The Council of the Borough of Vandergriff met in the Council Chambers of the Municipal Building at 7:00 p.m., with President Brian Carricato presiding. The Pledge of Allegiance to the Flag was recited.

MEMBERS PRESENT:

Kathleen Chvala	Vernon Sciallo
Brian Carricato	Frank Moliterno
James Rametta	Lenny Collini
Christine Wilson	

OTHER OFFICIALS:

Louis Purificato, Mayor	Stephen DelleDonne, Secretary
Larry Loperfido, Solicitor	Theresa Gelts, Asst. Secretary
Michael & Lucien Bove, Engineers	Joseph Caporali, Police Chief

MINUTES:

The Minutes of the January 4, 2016 meeting were approved by motion of Mr. Rametta, second by Mrs. Chvala. Motion carried.

VISITORS:

A motion was made by Mr. Moliterno, second by Mr. Collini, to hear from visitors at this time. Motion carried.

No comments were received from visitors attending the meeting.

A motion was made by Mr. Sciallo, second by Mr. Rametta, to return to the regular order of business. Motion carried.

MAYOR'S REPORT:

No Report

SECRETARY'S REPORT:

The Secretary presented an activity report for 2015 from the Vandergrift Civil Service Commission. (See pages 2-A & 2-B)

The Secretary presented and reviewed a recap of recyclables collected in 2015. (See page 3-A)

The Secretary questioned whether any action will be taken regarding the Vandergrift Fire Department No. 1 request to sell their 1988 Pirsch Ladder Truck.

Solicitor Loperfito stated that he will need to review the law on this matter since the truck is titled to the Borough of Vandergrift. He also requested the Secretary to provide how much Borough funds were contributed to the purchase of this truck.

A motion was made by Mrs. Chvala, second by Mr. Sciallo, to accept the Secretary's Report. Motion carried.

COMMUNICATIONS & CORRESPONDENCE:

The Secretary presented the following correspondence received:

Exhibit 1-A: Nadine Artman, Secretary, Vandergrift No. 2 Fire Dept.

Subject: Request to use Kennedy Park for their first annual Jazz Festival
from July 13th through July 20th.

A motion was made by Mr. Sciallo, second by Mr. Rametta, to approve this request contingent upon said organization working with the Recreation Committee. Motion carried.

REGULAR & STATED BILLS:

A motion was made by Mr. Rametta, second by Mrs. Chvala, to pay all stated and approved bills. Motion carried.

SPECIAL BILLS:

The Secretary presented for Council's approval Phase 2B estimated construction payment No. 21 in the amount of \$96,732.24. (See page 2-C)

Borough of Vandergrift Civil Service Commission

109 Grant Avenue
Vandergrift, PA 15690

January 27, 2016

Vandergrift Borough
Attn: Office of the Secretary
109 Grant Avenue
Vandergrift, PA 15690

Re: Vandergrift Borough Civil Service Commission Activity Report for 2015

Dear Steve,


Please provide the Borough Council with our activity report for 2015

The Civil Service Commission met, reorganized and adopted the new Police Civil Service Rules and Regulations.

The Civil Service Commission at the direction of council advertised for the position of patrolman within the Police Department. Applications were reviewed for qualifications after which the qualified applicants were tested. A list of qualified candidates was compiled and forwarded to council for hire.

The expenses incurred by the Civil Service Commission for 2015 were \$1468.71. A detailed list of costs incurred is attached.

Respectfully,



Thomas M. Holmes
Secretary

BRIAN CARRICATO
PRESIDENT OF COUNCIL

2-B
LOUIS PURIFICATO
MAYOR

Larry D. Loperfido
Solicitor

Borough of Vandergrift

Office of the Secretary
Stephen J. DelleDonne
109 Grant Avenue
Vandergrift, PA 15690
724-567-7818
Fax-724-567-7818
vgborosec@comcast.net

Joseph M. Caporali
Chief of Police

September 9, 2015

Vandergrift Civil Service Commission
c/o Thomas Holmes, Secretary
512 Bryant Street
Vandergrift, Pa. 15690

Dear Mr. Holmes:

The following information is in regards to the total expenses incurred during the process of providing the Borough is an "Eligibility List for a Patrolman".

1. Legal Fees - \$ 847.50
2. Advertisements - \$318.40
3. Physical Testing Fee - \$210.00
4. Misc.: Postage, Letters, copying fees, etc. - \$92.91
5. Total: \$ 1,468.71

Respectfully,

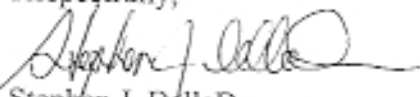

Stephen J. DelleDonne
Secretary

Exhibit 1-A



Vandergrift Volunteer Fire Dept. No.2

229 Emerson St.

Vandergrift, PA 15690

February 1, 2016

Dear Council,

Vandergrift Fire Department No. 2 would like to request the field at Kennedy Park from July 13th through July 20th for our first annual Jazz Festival taking place on July 17th. We have all proper insurance coverage. We greatly appreciate your cooperation in everything we do.

Sincerely,

Nadine Artman

Nadine Artman

Secretary

Vandergrift Fire Dept. No. 2

2-c

From: Lucien Bove, PE
Sent: Monday, February 1, 2016 10:09 AM
To: Stephen DelleDonne
Cc: Debbie Beveridge
Subject: Fw: Phase 2 Sewer Separation

Hi Steve,

We have a final payment estimate request from Glen Johnston for retainage only which will need to be approved at tonight's meeting. Also, in the process of trying to get the PennVEST Project closed out, we are having some difficulty with the Final Payment Request which cannot be generated until the Final Adjusted Change Orders are approved. We may need DEP approval of the Final Adjusted Change Orders which we originally were told would be automatically generated by the system. Therefore, Council will need to approve the following items:

Phase 2 Payment Estimates

- Phase 2B Construction Estimate No. 20 in the amount of \$96,732.24 (remaining retainage only)

Phase 2 Change Orders

- Phase 2B Final Adjusted Change Order (CO 8) in the amount of \$81,501.31

- Phase 2A Final Adjusted Change Order (CO 9) in the amount of -\$47,054.10 (Negative)

The Final Adjusted Change Order's reconcile with the final amounts of work for each contract. No additional funds are being added to either contract.

We will bring the hard copies of the Estimates to the meeting. Once we get these Change Orders through the system we will be able to proceed with the close out adjustments and request.

Thank you.

Sincerely,

Lucien Bove, PE
Bove Engineering Company
8201 Route 819
Greensburg, PA 15601
Phone: 724-925-9269

A motion was made by Mrs. Chvala, second by Mr. Sciullo, to approve payment of the aforementioned matter. Motion carried with Mrs. Wilson abstaining.

STREET & SANITATION REPORT:

Chairperson Sciullo stated that he, the Solicitor, and the Borough Secretary met with Stephen Baraon, from Vision Financial Group, regarding the lease purchase of the new refuse truck and packer.

Solicitor Loperfito stated that this purchase is available through the Co-Stars Program. In regards to the lease, he stated that as long as it is a "true lease" and meets the criteria of being a true lease, the Borough will not have to file anything with the DCED.

A motion was made by Mr. Sciullo, second by Mr. Collini, to enter into a "Lease Purchase Agreement" with Vision Financial Group on the purchase of a new refuse truck; subject to this being a "true lease". Motion carried.

Mr. Sciullo commended the Borough Crew for doing a good job relative to recent snow storm.

A motion was made by Mrs. Chvala, second by Mr. Collini, to accept the Street & Sanitation Report. Motion carried.

ENGINEER'S REPORT:

Engineer Lucien Bove stated that he is still working on an issue regarding a septic matter along the LaBellvue Road.

Mr. Collini stated that he has been receiving calls regarding the pipe sticking out of sidewalk in the 300 block of Longfellow Street.

Engineer Bove stated that these items will install for the home owners to tap their downspouts.

Mrs. Wilson stated that these items should be cut flush with sidewalk and capped if not being used by the property owner.

A motion was made by Mr. Sciullo, second by Mr. Collini, to accept the Engineer's Report. Motion carried.

BUDGET & FINANCE REPORT:

No Report

2015
BOROUGH OF VANDERGIFT
RECYCLING REPORT

	<u>Aluminum #</u>	<u>Bimetal #</u>	<u>Glass #</u>	<u>Paper (tons)</u>
January	360	1,300	8,720	3.78
February	300	920	9,380	-----
March	370	2,100	14,640	6.89
April	280	1,400	11,620	2.66
May	320	1,480	8,620	4.10
June	440	1,540	8,880	1.76
July	140	280	-----	1.60
August	520	1,560	14,260	1.43
September	380	1,280	7,120	-----
October	-----	-----	-----	-----
November	440	1,720	7,680	-----
December	<u>180</u>	<u>840</u>	<u>5,200</u>	-----
Totals	3,730#	14,420#	96,120#	22.22 tons
Total Tons	1.87	7.21	48.06	22.22
Total Tons	79.36 X 37.13 /ton = 2,946.64 Savings			

POLICE & PUBLIC SAFETY REPORT:

President Carricato informed Council that due to a lack of availability and because of employment elsewhere, Officers Joseph Huth, Edward Boop and Jason Kerr have submitted letters of resignation as part-time officers for the Vandergrift Police Department.

A motion was made by Mrs. Wilson, second by Mr. Collini, to accept Joseph Huth's letter of resignation. Motion carried.

A motion was made by Mrs. Wilson, second by Mr. Collini, to accept Edward Boop's letter of resignation. Motion carried.

A motion was made by Mrs. Wilson, second by Mr. Collini, to accept Jason Kerr's letter of resignation. Motion carried.

Mr. Carricato informed Council that Justine Donghia, 313 Spruce Street, has submitted a Persons with Disability Parking Place Application. He stated that Mrs. Donghia does meet the requirements set forth in the Ordinance; and is therefore, recommended that her application be granted.

A motion was made by Mrs. Wilson, second by Mr. Sciallo, to approve the aforementioned matter. Motion carried.

A motion was made by Mr. Collini, second by Mr. Rametta, to accept the Police & Public Safety Report. Motion carried.

BUILDING & GROUNDS REPORT:

Chairperson Rametta stated that he is addressing a water pipe leak in the basement of the Municipal Building. He also stated that the lights in the Municipal Building parking lot are being replaced.

Mr. Rametta informed Council that he was with the Kiski Area Youth Network while they conducted an inspection of the former Senior Citizen Building. He also stated that have a problem with parts of the proposed lease agreement.

A motion was made by Mr. Collini, second by Mrs. Chvala, to accept the Building & Grounds Report. Motion carried.

TREE & LIGHT REPORT:

Chairperson Wilson informed Council that her committee met with Jeffrey Bergman, Director of Community Forestry & TreeVitalize, regarding obtaining resources for support the Borough's

tree program. She also stated that Mr. Bergman would help guide the Borough in what grants are available, such as through DCNR.

Mrs. Wilson stated that applying for funding may require the Borough to perform an inventory of its trees. She also stated that there are classes in which she plans to attend regarding maintenance and planting of trees.

A motion was made by Mr. Sciullo, second by Mr. Collini, to accept the Tree & Light Report. Motion carried.

GENERAL GOVERNMENT REPORT:

President Carricato provided members of Council with the committee list for the years 2016 & 2017. (See page 5-A)

Mr. Carricato also stated that notice has been received from the bargaining committee of the Vandergrift Police Department to begin the process of negotiating a new contract.

A motion was made by Mrs. Chvala, second by Mr. Collini, to accept the General Government Committee. Motion carried.

RECREATION REPORT:

Chairperson Collini stated that a schedule of events needs to be established at Kennedy Park for this year.

President Carricato stated that something needs to be settled with the desire of the Apollo-Kiski Little League Organization to use the baseball field at Kennedy Park.

Mr. Collini stated that no one from this Organization has contacted him.

President Carricato recommended that Council direct the Solicitor to prepare a lease agreement and have Council blessing on this matter, contingent upon the Apollo-Kiski Little League agreeing to said lease.

A motion was made by Mr. Collini, second by Mr. Rametta, to approve the aforementioned recommendation. Motion carried.

A motion was made by Mrs. Chvala, second by Mrs. Wilson, to accept the Recreation Report. Motion carried.

SOLICITOR'S REPORT:

BOROUGH OF VANDERGRIFT
NEW COMMITTEE LIST – 2016-2017

GENERAL GOVERNMENT

Brian – Chair
Vern
Kathy

STREETS

Vern – Chair
Christine
Lenny

BUILDING & GROUNDS

Jim – Chair
Christine
Lenny

RECREATION & POOL

Lenny – Chair
Brian
Jim

BUDGET

Kathy – Chair
Beans
Vern

POLICE

Beans – Chair
Kathy
Brian

TREES

Christine – Chair
Beans
Jim

LIBRARY

Kathy
Mayor

Solicitor Loperfido stated that a notice of intent to remediate the derailment site in the Borough was received from Geosyntec. He stated that a copy of this intent has also been sent to DEP.

Solicitor Loperfido questioned whether Council is interested in receiving a donated parcel of land at 221 Longfellow Street.

Mr. Sciallo stated that the size of this lot is not sufficient to accommodate a parking lot.

Following a discussion of this matter, Council decided to table any action at this time.

Solicitor Loperfido stated that he has provide the Kiski Area Youth Network with a draft of al lease agreement for the former Senior Citizen Building. He stated that said organization has filed a special use exception application with the Vandergrift Zoning & Hearing Board.

Solicitor Loperfido presented a letter addressed to R. Jerry Little, solicitor for the Vandergrift Zoning Hearing Board, regarding the Borough's request that the special exception be granted on condition that an acceptable lease is executed. (See page 6-A)

A motion was made by Mr. Rametta, second by Mr. Sciallo, to approve the condition set forth in the aforementioned letter. Motion carried.

Solicitor Loperfido stated that he has prepared a form delinquent letter to be sent to owners of premises whereby delinquencies occur for the refuse and sewer recovery bills. He stated that the goal is to reduce the process in collecting the delinquent accounts.

Solicitor Loperfido recommended that Council amend the current street opening policies whereby in will provide all street openings restoration to be curb to curb with a 25' x 25' width. He requested the Borough Engineer work on this matter, especially for areas in Phase 3 & 4.

A motion was made by Mrs. Wilson, second by Mrs. Chvala, to accept the Solicitor's Report. Motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Mrs. Wilson stated that she was contacted by John Wallace in regards to an arrangement made between him and Glenn Johnston, in which Mr. Johnston agreed to either pave and apply a stone material on the roadway to his property behind Keddie Chevrolet.

President Carricato stated that this a civil matter between Mr. Wallace and Mr. Johnston.

BRIAN J. CARRICATO
BOROUGH COUNCIL PRESIDENT

6-A
LOUIS PURIFICATO
MAYOR

Borough of Vandergrift

Larry D. Loperfido
Solicitor

Office of the Secretary
Stephen J. DelleDonne
109 Grant Avenue
Vandergrift, PA 15690
(724) 567-7818

Joseph M. Caporali
Chief of Police

February 1, 2016

R. Jerry Little, Esquire
Solicitor - Borough Vandergrift
Zoning Hearing Board
333 Freeport Street, Suite 202
New Kensington, PA 15068

IN RE: Kiski Area Youth Network Special Use Exception Application

Dear Attorney Little:

We are in receipt of the public notice scheduling the hearing in the captioned matter for Tuesday, February 23, 2016 at 7:00 P.M. to act upon the application of the Kiski Area Youth Network for a property owned by the Borough of Vandergrift at 304-306 Spruce Street, Vandergrift, Pennsylvania. The Borough of Vandergrift provides standing to permit the Kiski Area Youth Network to present this special exception request with the understanding that the same may only be granted contingent upon the execution of an acceptable lease for the structure with the Borough of Vandergrift. We would request that this be made a condition of any special exception grant (if such a special exception is granted by the Zoning Hearing Board).

We note in the application that the use shall include "organizational meetings, adult and youth training, youth recreation activities and related matters." Be advised that the Borough of Vandergrift objects to any use which would include any type, kind or sort of overnight accommodations, sleeping arrangements or like activities.

We would appreciate if this letter would be taken into consideration by the Zoning Hearing Board in their determination of this matter. Your attention to this matter is greatly appreciated.

Sincerely,


STEPHEN J. DELLEDONNE,
Borough Secretary

Engineer Michael Bove stated that he would contact Mr. Johnston about this matter.

ADJOURNMENT:

A motion was made by Mr. Rametta, second by Mrs. Chvala, to adjourn the meeting. Motion carried.

The meeting was adjourned at 7:40 p.m.

