

BOROUGH OF VANDERGRIFF
MINUTES OF THE VANDERGRIFF COUNCIL
AUGUST 7, 2017

The Council of the Borough of Vandergriff met in the Council Chambers of the Municipal Building at 7:00 p.m., with President Carricato presiding. The Pledge of Allegiance to the Flag was recited.

MEMBERS PRESENT:

Kathleen Chvala	Vernon Sciallo
Brian Carricato	Christine Wilson
James Rametta	Frank Moliterno

OTHER OFFICIALS:

Stephen DelleDonne, Secretary	
Larry Loperfito, Solicitor	Theresa Geltz- Asst. Secretary
Lucian Bove, Engineer	Joseph Caporali, Police Chief

MINUTES:

The Minutes of the July 5, 2017 meeting were approved, as corrected, by motion of Mr. Rametta, second by Mrs. Chvala. Motion carried.

VISITORS:

A motion was made by Mr. Moliterno, second by Mr. Rametta, to hear from visitors at this time. Motion carried.

Ashley Hannigan, No. 1 Fire Department, requested Council's permission to use Franklin Avenue Park for the purpose of having certain events. (See page 1-A)

Solicitor Loperfito recommended that each event be presented and approved by Council.

1-A

Vandergrift Fire Dept. No. 1
278 Franklin Ave., P.O. Box 6
Vandergrift, PA 15690
724-567-7171



Randy Dunmire, Chief

August 7th, 2017

Dear Vandergrift Council Members:

As the chairperson for our fundraising committee our department is seeking permission to use the Franklin Ave park for the purpose of having events in the near and distant future. We are still in the planning phase, but would like consent to close Franklin Ave for safety reasons between East Adams Ave to Washington Ave for said events. We would like to work with the Parks and Recreation Committee with our longterm goal of sprucing up the park, running electricity, and getting the bathrooms in working order for events as funding becomes available. Thank you for your consideration. Please feel free to reach out to me at 724-681-0228 with any questions or concerns.

Sincerely,

Ashleigh Hannigan
Assistant Treasurer
Fundraising Chairperson

2-17

PROPOSED BENEFIT B.B.Q. FOR MEALS ON WHEELS

DATE: SUNDAY, OCTOBER 1, 2017

TIME: SET-UP 8:00
SERVE 11:00 – 3:00

LOCATION: CASINO THEATER PARKING LOT

LIABILITY COVERAGE WILL BE OBTAINED FOR THE
EVENT BY MEALS ON WHEELS

FOOD FOR THE B.B.Q. WILL BE PROVIDED BY
MEALS ON WHEELS AND TRUK-IN B.B.Q. &
CATERING, OWNED BY BUSTER BURNHAM
WHO IS ALSO THE FOOD SERVICE MANAGER
FOR MEALS ON WHEELS.

300 DINNERS WILL BE PREPARED
200 PRE-SALE TICKETS WILL BE SOLD
100 RESERVED FOR WALK UP SALES

- CALLED
CABLE INS..
we are ok
with the
policy we
have.

Buster Burnham, representing Meals On Wheels, requested permission to use the lower parking for the purpose of having a fundraising B.B.Q. event to be held on Sunday, October 1, 2017, from 8:00 am to 3:00 pm. (See page 2-A)

President Carricato stated that this matter will be taken up later in the meeting.

Don Detar, 213 Lowell Street, stated the painting of the curbs, at corners and from hydrants, are not being done according to regulations.

Mr. Sciallo stated that the painting of curbs at corners is an option of the Borough.

Solicitor Loperfido requested that Mr. Detar provide of specific areas in town and the appropriate distances.

Marilee Kessler, V.I.P., stated the Aleesha Kelly of the Arts Festival, expresses her appreciation of Council and the Borough's maintenance crew for making this event a success.

MAYOR'S REPORT:

No Report

SECRETARY'S REPORT:

The Secretary presented and reviewed the Borough's Financial Requirement and Minimum Municipal Obligation for the Vandergrift Police Pension Fund for the fiscal year, 2018. (See page 2-B)

The Secretary explained that the amount of \$48,865.00 must be funded in the 2018 Budget of the Borough.

A motion was made by Mr. Sciallo, second by Mr. Rametta, to accept the Secretary's Report. Motion carried.

CODE OFFICER'S REPORT:

No Report

COMMUNICATIONS & CORRESPONDENCE:

The Secretary presented and reviewed the following correspondence received:

Exhibit 1-A: Malissa Richard, Competition Chairperson, Kiski Band Boosters.

Subject: Request use of Kennedy Park and surrounding parking lots for the

2-B

**BOROUGH OF VANDERGRIFT POLICE RETIREMENT PLAN
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2018 MUNICIPAL BUDGET**

A. Normal Cost

1. Normal Cost as a Percent of Payroll	17.105%
2. Estimated 2017 Payroll for Active Participants	\$ <u>475,181</u>
3. Normal Cost (A1 x A2)	\$ <u><u>81,280</u></u>

B. Financial Requirement

1. Normal Cost (A3)	\$ 81,280
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	17,582
4. Amortization Payment, if any	<u>0</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u><u>98,862</u></u>

C. Minimum Municipal Obligation

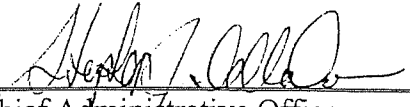
1. Financial Requirement (B5)	\$ 98,862
2. Anticipated Employee Contributions (6.23% of Estimated Payroll)	29,604
3. Funding Adjustment, if any	<u>20,393</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u><u>48,865</u></u>

NOTES:

1. 2018 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
2. Deposit into the Plan's assets must be made by December 31, 2018 to avoid an interest penalty.
3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2018 budget along with an interest penalty.

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:



Chief Administrative Officer

8/7/17

Date

Prepared using the January 1, 2015 Valuation.



Kiski Area Instrumental Music Boosters, Inc.

P.O. Box 124 • Vandergrift, PA 15690

June 29, 2017

Office of the Mayor
Vandergrift Borough
109 Grant Avenue
Vandergrift, PA 15690

Dear Mr. Mayor

On behalf of the Kiski Area Marching Band, I request permission to use Kennedy Park and the surrounding parking lots for the Annual Marking Band Competition on Saturday, September 9, 2017. We will need access to Kennedy Park and the Tennis court area from 8 a.m. to 11 p.m.

I have already been in contact with Lenny Collini, as I was in the past, and will continue to contact him with any further questions or concerns.

The Competition is our biggest fundraiser of the year. The proceeds will help offset the cost of our band program. We appreciate the community's support we receive for our talented, hardworking students.

We invite you to attend the Competition and enjoy the sights and sounds of the bands attending. Please contact me with any questions or concerns at 724-681-7732.

Thank you

A handwritten signature in cursive script that reads "Malissa Richard".

Malissa Richard
Competition Chairperson

Annual Marching Band Competition on Saturday, Sept. 9, 2017.

A motion was made by Mrs. Wilson, second by Mrs. Chvala, to approve the request. Motion carried.

Exhibit 2-A: Westmoreland County Planning Departmen.

Subject: Submission of 2018 Community Development Block Gant (CDBG)
Application for proposed street reconstruction by Sept. 30, 2017.

Engineer Bove stated that he can compile a list of priorities for this funding. He recommended that Council also look at the drainage problem at the end of Alabama Ave. and the replacement of the railroad tie wall along 9th Street.

President Carricato requested the Street Committee get together for the purpose of presenting a list of projects items to be included in the 2018 CDBG funding and present them at the September 5th meeting.

A motion was made by Mr. Sciuillo, second by Mr. Moliterno, to approve the use of the Lower Lot for a fundraising event for the Meals on Wheels. Motion carried.

REGULAR AND STATED BILLS:

A motion was made by Mrs. Chvala, second by Mr. Sciuillo, to pay all stated and approved bills. Motion carried.

SPECIAL BILLS:

None

STREET & SANITATION REPORT:

Chairperson Sciuillo stated that the Committee is still reviewing the applications for a laborer on the Street & Sanitation Report. He also stated that more time is needed to contact references and CDL license checks. He therefore recommended that this matter be postponed for another month.

A motion was made by Mr. Rametta, second by Mrs. Chvala, to accept the Street & Sanitation Report. Motion carried.

ENGINEER'S REPORT:

Ted Kopas
Commissioner

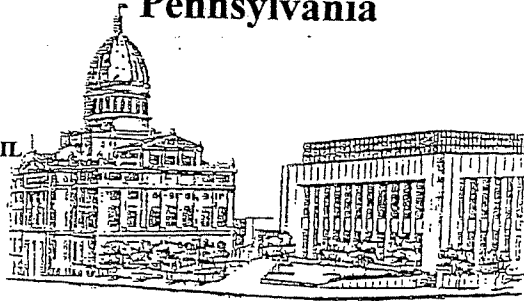
Gina Cerilli
Chairman

Charles W. Anderson
Commissioner

Westmoreland County Pennsylvania

Exhibit 2-A

DEPARTMENT OF
PLANNING AND DEVELOPMENT
A DIVISION OF THE
WESTMORELAND DEVELOPMENT COUNCIL
FIFTH FLOOR, SUITE 520
40 NORTH PENNSYLVANIA AVENUE
GREENSBURG PA 15601



Telephone:
724-830-3600
Fax: 724-830-3611
TDD 724-830-3802

TO: Westmoreland County Municipalities

FROM: Westmoreland County Department of Planning & Development
Community Development Division

SUBJECT: 2018 Community Development Block Grant (CDBG) Applications

DATE: July 11, 2017

Westmoreland County is now accepting applications for the 2018 Community Development Block Grant (CDBG) Program. Any municipality that plans to submit a project for 2018 CDBG funding consideration must submit an application to this office by September 30, 2017. The 2018 program year begins May 1, 2018, however all projects must first be evaluated and inspected by CD staff, approved by the Westmoreland County Commissioners and submitted to the U.S. Department of Housing and Urban Development for final approval. **Therefore it is essential that the application is submitted to us no later than September 30, 2017.**

Prior to submittal, please review the application carefully to ensure that all requested information is included. Incomplete applications will not be considered. If a project was previously submitted and not chosen for funding, a new application must be submitted that contains updated cost estimates, maps, etc. to be considered for 2018 funding.

Applications may be found at <http://www.co.westmoreland.pa.us/689/Community-Development> under "Forms".

Should you have questions concerning this notice, please contact any Community Development staff member:

Janet Thomas	(724) 830-3650	jthomas@co.westmoreland.pa.us
Terry Antonacci	(724) 830-3651	tantona@co.westmoreland.pa.us
Jennifer Woodling	(724) 830-3615	jwoodlin@co.westmoreland.pa.us

Thank you.

Engineer Bove presented a summary report of the flow meter monitoring performed by the Kiski Valley Water Pollution Control Authority. He stated that it will take several weeks before any action is taken by the Authority from these results.

Engineer Bove reviewed a problem at 305 Walnut Street (rear 26th Street) and a similar problem at the end of 26th Street (102 ½ Longfellow). He and Mrs. Wilson recommended installing back flow devices. (See page 4-A)

Engineer Bove requested Council to approve the camera work of approximately 8,000 feet and vacuum of 2,000 feet on 26th Street and Wallace Street. He stated that this would cost about \$10,000.

Engineer Bove reported that the Michigan Avenue Sanitary Sewer Line Replacement and Drainage Project has been completed. He stated that use of a slip liner reduced the project cost from \$37,550 to \$31,290.

A motion was made by Mr. Sciuillo, second by Mr. Rametta, to approve the payment of \$31,290 to R.A Monzo Construction, subject to the receipt of a Maintenance Bond for this project. Motion carried with Mrs. Wilson abstaining.

Engineer Bove stated that he submitted a letter to PENNDOT regarding an erosion problem between Longfellow Street and Poplar Street. (See page 4-B)

Engineer Bove stated that an additional letter was sent to PENNDOT regarding an erosion problem on Hancock Avenue. (See page 4-C)

Engineer Bove stated that he has submitted a letter to Glenn Johnston in regards to a sewer problem on 23rd Street and in regards to the home owner at 124 Madison Avenue not satisfied with the repairs to steps at the residence. (See page 4-D)

Solicitor Loperfido recommended that Glenn Johnston resolve this problem by September 1st or the Borough will proceed with a forfeiture of the bond.

A motion was made by Mrs. Chvala, second by Mr. Sciuillo, to install backflow devices at 305 Walnut and 105 ½ Longfellow Street. Motion carried with Mrs. Wilson abstaining.

A motion was made by Mr. Sciuillo, second by Mr. Rametta, to accept the Engineer's Report. Motion carried.

BUDGET & FINANCE REPORT:

Chairperson Chvala distributed to committee chairpersons a 2018 budget request form to be completed and turned into the Secretary for the 2018 Budget of the Vandergrift Borough. She requested that said budget requests be submitted no later than mid September.

4-A

BOVE ENGINEERING COMPANY

ARMBRUST PROFESSIONAL CENTER

8201 ROUTE 819

GREENSBURG, PA 15601

724-925-9269

FAX: 724-925-1216

August 4, 2017

Vandergrift Borough Council
109 Grant Avenue
Vandergrift, Pennsylvania 15690

Attention: Stephen J. DelleDonne, Secretary

REF: 305 Walnut Street Sewer Backup

Owner: John Varhola

102½ Longfellow Street Sewer Backup

Owner: Jodie Beth Jewert

Ladies and Gentlemen:

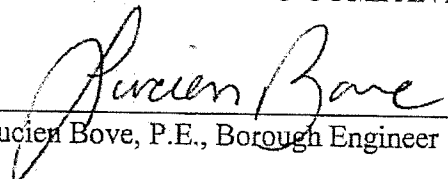
Over the past month, we have received complaints from the resident at 305 Walnut Street regarding sewer backup during heavy rains. Even more recently we have received a similar complaint at the east end of 26th Street (102½ Longfellow Street).

Since these events occur only during heavy rains, it is apparent that rain water is again getting into the system. At this point, we assume that it must be coming from the private laterals and/or downspouts which have been reconnected or rerouted. We need to do some sewer cleaning and camera work to see if we can find the problem. If we cannot determine the source of the problem by the internal inspections, we may need to do some short term flow monitoring.

In the meantime, I recommend that the Board authorize the installation of backflow devices for these two residences if it is determined not to be the private resident's sewer lines causing the problem.

Sincerely,

BOVE ENGINEERING COMPANY


Lucien Bove, P.E., Borough Engineer

LB:dlb

2017-531:VANDERGRIFT 2017/305 Walnut St

COPY

BOVE ENGINEERING COMPANY

4-B

ARMBRUST PROFESSIONAL CENTER

8201 ROUTE 819

GREENSBURG, PA 15601

724-925-9269

FAX: 724-925-1216

August 1, 2017

PA Department of Transportation
Maintenance District 12-5
PO Box 189
Greensburg, Pennsylvania 15601

Attention: Corey Howell
Assistant County Maintenance Manager

Reference: SR 0056 Erosion Between Longfellow Street Ext. and Poplar Street
Vandergrift Borough, Westmoreland County, PA

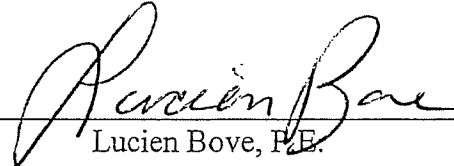
Dear Corey:

It was a pleasure meeting you at the PennDOT Connects Meeting in Norvelt. This letter is a follow-up to our conversation about the above referenced Erosion & Sedimentation issue. Please see the attached photos. The erosion of the unpaved berm has left the catch basins too high and unable to effectively collect water. The erosion causes the deposition of tons of gravel and sediment onto the paved shoulder and East Bound lane of the highway, as you can see. The erosion has exposed the corrugated metal slope pipe entering one of the catch basins and is also adversely affecting the sign foundations and undermining the edge of the pavement. This situation presents safety issues with flooding of the roadway and debris, is damaging the storm drain system and increases the potential for pipe clogging. Unlike Hancock Avenue which was once a Borough street, this portion of SR 0056 along with the associated drainage system was constructed by PennDOT within right-of-way acquired by the Department, and there is no curbing along this section.

We would be glad to meet with you at the site to see what measures can be taken to mitigate this situation and prevent the problem from recurring. If you have any questions or require any additional information, please do not hesitate to contact me.

Sincerely,

BOVE ENGINEERING COMPANY



Lucien Bove, P.E.

LB:dlb

Attachments

copy: Vandergrift Borough, Attn: Stephen J. DelleDonne, Secretary

2017-532:VANDERGRIFF 2017/PennDOT Ltr - SR 56 Erosion

COPY

BOVE ENGINEERING COMPANY

ARMBRUST PROFESSIONAL CENTER

8201 ROUTE 819

GREENSBURG, PA 15601

724-925-9269

FAX: 724-925-1216

4-C

August 1, 2017

PA Department of Transportation
Maintenance District 12-5
PO Box 189
Greensburg, Pennsylvania 15601

Attention: Thomas P. Boyle
Acting Maintenance Manager

Reference: Hancock Avenue Erosion
Vandergrift Borough, Westmoreland County, PA

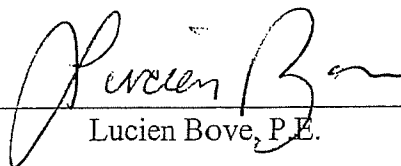
Dear Mr. Boyle:

Thank you for your response to our letters regarding the above referenced matter. As mentioned to you in our phone conversation, our office did not receive the letter dated November 22, 2016 from Robb Dean. We respectfully disagree with the Department's opinion in this matter. As noted in our original letter dated October 11, 2016, the erosion condition was caused by paving the road higher than the curb. The Department's response will be relayed to Vandergrift Borough for direction in the pursuit of a resolution to this matter.

Thank you.

Sincerely,

BOVE ENGINEERING COMPANY


Lucien Bove, P.E.

LB:dlb

Attachments

copy: Vandergrift Borough, Attn: Stephen J. DelleDonne, Secretary
State Representative Joseph A. Petrarca Jr.

2016-528:VANDERGRIFT 2017/Hancock Ave Erosion Ltr

BOVE ENGINEERING COMPANY

ARMBRUST PROFESSIONAL CENTER

8201 ROUTE 819

GREENSBURG, PA 15601

724-925-9269

FAX: 724-925-1216

July 31, 2017

Glenn Johnston, Inc.
1055 Center Street
McKeesport, Pennsylvania 15132
Attention: Mark Harpster, Project Manager

REF: Phase 2B Combined Sewer Separation Project
23rd Alley & 124 E. Madison Avenue
Vandergrift Borough, Westmoreland County

Dear Mark:

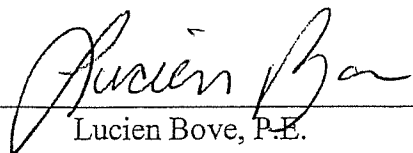
Attached please find photographs of an issue in 23rd Alley where the bricks have settled in two locations. The first is near an inspection stack where a section of a concrete curb was not replaced which may contribute to the brick settlement in this area. The second is around the manhole near Walnut Street (see attached photos).

Regarding 124 East Madison, the property owner is not satisfied with the measures taken by M&B. They would like to have the steps replaced.

The Borough would like to have these items rectified as soon as possible. We would like to meet you at the site at your earliest convenience to discuss the resolution of these matters and to see how the repairs can be done most efficiently and with the least amount of disturbance.

Please feel free to call or contact me if you have any questions.

Sincerely,
BOVE ENGINEERING COMPANY


Lucien Bove, P.E.

LB:dlb

Attachments

copy: Vandergrift Borough, Attn: Stephen J. DelleDonne, Secretary
Larry D. Loperfito, Borough Solicitor

2017-533 & 2017-525:VANDERGRIFT 2017/G J Ltr - 23rd Alley

A motion was made by Mr. Rametta, second by Mr. Moliterno, to accept the Budget & Finance Report. Motion carried.

POLICE & PUBLIC SAFETY REPORT:

A motion was made by Mrs. Chvala, second by Mr. Sciallo, to hire Bethany Mort as an extra police officer for the Borough of Vandergift, serving on a part-time basis from time to time on a hourly or daily basis as needed. Motion carried.

A motion was made by Mr. Rametta, second by Mr. Sciallo, to accept the Police & Public Safety Report. Motion carried.

BUILDING & GROUNDS REPORT:

No Report

TREE & LIGHT REPORT:

Chairperson Wilson reported that M & M Tree Service is about half done with completed the planned trimming and removal of certain trees within the town. She stated that there are still a number of trees to be addressed, but will need to have to wait until next year due to running out of funds.

A motion was made Mrs. Chvala, second by Mr. Sciallo, to accept the Tree & Light Report. Motion carried.

GENERAL GOVERNMENT REPORT:

No Report

RECREATION REPORT:

No Report

SOLICITOR'S REPORT:

Solicitor Loperfito stated that he has no report, but would request Council to hold an executive session for the purpose of discussing an on-going litigation matter and a personnel issue.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

At 7:45 pm, a motion was made by Mr. Sciullo, second by Mr. Rametta, to call an executive session of Council for the purpose of discussing an on-going litigation matter and a personnel issue. Motion carried.

At 7:58 pm, a motion was made by Mr. Rametta, second by Mr. Sciullo, to return to the regular order of business, and to state that no action of Council was taken during the executive session. Motion carried.

Following a discussion of the matter regarding the sewer problems on 26th Street, as presented in the Engineer's Report, a motion was made by Mr. Sciullo, second by Mr. Rametta, to allow the spending of up to \$10,699.00 for camera work and vacuum work, of which said amount is to include engineering fees. Motion carried with Mrs. Wilson abstaining.

Mr. Sciullo recommended that the installation of the discussed back flow devices be postponed until the aforementioned work is completed.

ADJOURMENT:

A motion was made by Mr. Sciullo, second by Mr. Rametta, to adjourn the meeting. Motion carried.

The meeting was adjourned a 8:16 p.m.

