

BOROUGH OF VANDERGRIFF

MINUTES OF THE VANDERGRIFF COUNCIL

FEBRUARY 5, 2018

The Council of the Borough of Vandergriff met in the Council Chambers of the Municipal Building at 7:00 p.m., with President Chvala presiding. The Pledge of Allegiance to the Flag was recited.

MEMBERS PRESENT:

Kathleen Chvala	James Rametta
Peter Basile	Vernon Sciuillo
Lenny Collini	Christine Wilson
Casimer Maszgay	

OTHER OFFICIALS:

Barbara Turiak, Mayor	Stephen DelleDonne, Secretary
Larry Loperfito, Solicitor	Theresa Geltz- Asst. Secretary
Lucien Bove, Engineer	Joseph Caporali, Police Chief

MINUTES:

The Minutes of the January 2, 2018 meeting were approved by motion of Mr. Rametta, second by Mr. Collini. Motion carried.

VISITORS:

A motion was made by Mr. Collini, second by Mr. Rametta, to hear from visitors at this time. Motion carried.

Don Detar, 213 Lowell Street, thanked the Borough's street crew for doing a great job in performing the snow and ice removal of the Borough streets.

Jim Williams, 121 Oregon Avenue, questioned if any action has been taken in regards to the property located at 135 California Avenue for failure to obtain an occupancy permit.

President Chvala stated that the property has been inspected and the owner was cited on January 9, 2018.

Tiffany Bucci, 504 Lowell Street, requested Council to adopt an ordinance to prevent individuals from shooting off fireworks. She stated that this activity can become a fire hazard due to the closeness of the houses in town.

President Chvala turned this matter over to the Police & Public Safety Committee for review and recommendation.

Ashley Hanningan, representing the Vandergrift No. 1 Fire Department, requested permission to use Kennedy Park for their annual carnival to be run from Tuesday, May 15<sup>th</sup> thru Saturday, May 19<sup>th</sup>. (See page 2-A)

A motion was made by Mr. Collini, second by Mr. Rametta, to return to the regular order of business. Motion carried.

#### MAYOR'S REPORT:

Mayor Turiak stated that she has no official report at this time. She stated that it will take some time to fully understand the position of mayor. She stated that working with the police department and the Borough secretaries has been a learning experience.

Mayor Turiak stated that her mission statement is to work well with Council and Borough staff and to strive to have a safe and welcoming community.

A motion was made by Mr. Collini, second by Mr. Maszgay, to accept the Mayor's Report. Motion carried.

#### SECRETARY'S REPORT:

The Secretary presented and reviewed an Annual Recycling Report which shows the total tons of aluminum, bimetal and glass materials for the year, 2017. (See page 2-B)

The Secretary informed Council that he has received an email from Terri Knupp, of West Penn Power, in which West Penn offers to replace all the mercury vapor street lights with LED street lights at no charge to the Borough. He stated that could provide a savings to the Borough of 40% off the current street light bill. With 578 MV lights, he stated that this generate a savings of about \$2,400.00 per month.

Solicitor Loperfito stated that he has reviewed the proposed ten (10 year agreement. He suggested that he and the Secretary should discuss certain issues with this agreement with Ms. Knupp. He recommended that approval be given to move forward with this matter.

A motion was made by Mr. Sciuillo, second by Mr. Collini, to move forward with aforementioned matter. Motion carried.

2-A

Vandergrift Fire Dept. No. 1  
278 Franklin Ave., P.O. Box 6  
Vandergrift, PA 15690  
724-567-7171



Randy Dunmire, Chief

February 5th, 2018

Dear Vandergrift Council Members:

The Vandergrift #1 Fire Department is seeking permission for use of the field on Jackson Ave. for our annual carnival. The carnival will run from Tuesday, May 15th- Saturday, May 19th. All documents, hours of operation and proof of insurance will be available prior to the carnival start date. If you have any questions, please call me at 724-681-0228.

Sincerely,

Ashleigh Hannigan  
Assistant Vice President  
Fundraising Chairperson

2-B

2017

## Borough of Vandergrift

## Recycling Report

	<u>Aluminum#</u>	<u>BiMetal#</u>	<u>Glass#</u>	<u>Paper (Tons)</u>
January	500	1,340	7,740	2.41 tons
February	320	1,260	6,600	
March	240	1,160	6,620	3.15 tons
April	360	1,180	7,620	.64 tons
May	-----	-----	-----	-----
June	500	1,280	11,720	
July	450	1,080	7,880	
August	320	1,000	8,580	
September	420	920	5,960	
October	400	1,060	6,380	
November	360	1,140	8,080	
December	<u>400</u>	<u>1,360</u>	<u>6,920</u>	_____
Totals	4,270#	12,780#	84,100#	
Total Tons	2.14	6.39	42.05	6.20
Total	56.78			
Net Saving	56.78 x \$37.13 / ton of landfill= \$2,108.25			

Recycling Revenue  
Total Savings

4,116.95  
\$ 6,325.20

A motion was made by Mr. Collini, second by Mr. Sciallo, to accept the Secretary's Report. Motion carried.

COMMUNICATIONS & CORRESPONDENCE:

The Secretary presented and reviewed the following correspondence:

Exhibit #1: Aleesha Kelly, Arts Festival Chairwoman.

Subject: Requesting permission to schedule the 11<sup>th</sup> annual VIP Fine Arts Festival planned for Saturday, August 4, 2018.

A motion was made by Mr. Sciallo, second by Mr. Rametta, to approve the aforementioned request. Motion carried.

Exhibit 2-A: John Peterman, director of athletics for Kiski Area High School.

Subject: Request to use the Project 70 Baseball Field for the Boys Junior High Baseball team. Request included a schedule for the use of field.

A motion was made by Mr. Collini, second by Mr. Maszgay, to approve the Aforementioned request. Motion carried.

REGULAR & STATED BILLS:

A motion was made by Mr. Rametta, second by Mr. Sciallo, to pay all stated and approved bills. Motion carried.

STREET & SANITATION REPORT:

No Report

ENGINEER'S REPORT:

Engineer Bove stated that a prospective buyer of the property located at the corner of Custer and 13<sup>th</sup> Street is seeking as to whether a driveway would be permitted in the rear of property off of 13<sup>th</sup> street. He stated that he was not acceptable of granting this matter.

Mr. Bove presented three bid quotations regarding the Emerson Street Storm/Under Drain Work. (See page 3-A)

Following a discussion of this project, a motion was made by Mr. Rametta, second by Mr. Sciallo, to award the Emerson Street Project to Lutterman Excavating at \$8,320.00. Motion carried with Mrs. Wilson abstaining.

*Vandergrift Improvement Program, Inc.*

P.O. Box 77, Vandergrift, PA 15690

Phone: 724-567-5286 Email: [vip15690@comcast.net](mailto:vip15690@comcast.net)

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A 501©3 non-profit organization

Mission Statement

The Vandergrift Improvement Program's (VIP) mission is to protect, preserve and restore the historic commercial district and improve the quality of life in Vandergrift.

25 January 2018

TO: Vandergrift Council

FROM: Aleesha Kelly

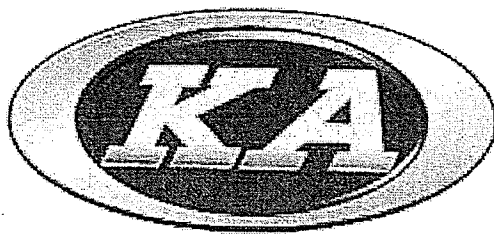
RE: Art Festival

The 11<sup>th</sup> annual VIP Fine Arts Festival is being planned for Saturday, August 4<sup>th</sup>, 2018 from 11 am until 8 pm. We are planning for art related activities and projects for kids, live art shows, and performances from local dancers and musicians to take place on Grant Avenue. For the safety of everyone involved, we respectfully request that Grant Ave. be blocked off immediately after the intersection of Sumner up past the intersection of Columbia and that Columbia Ave be blocked off at both alleys (Blocking off Columbia from the alley between Grant and the parking lot over to the alley next to Myers Print Shop.) We ask that these sections be blocked off between the hours 8:00am and 8:30pm due to the added time vendors will need to set up and tear down their booths. Also, with your permission, we would like to allow the kids to draw chalk pictures on the sidewalks and/or street as a free activity.

Last year's festival brought close to 3,000 people through, shattering all past Arts Festival attendance records and bringing an influx of business to the Grant Ave area. We would like to thank the borough for having allowed us the opportunity to expand the festival last year, making these positive results possible. If you have any questions or would like to help with the festival, please give me a call at 724.994.7055 or email [aleeshadkelly@gmail.com](mailto:aleeshadkelly@gmail.com).

Thank you in advance!

Aleesha Kelly  
Arts Festival Chairwoman



# KISKI AREA HIGH SCHOOL

*Athletic Department*

January 22, 2018

Dear Ms. Chvala,

Please accept this letter as my request for permission to use the Project 70 Baseball Field as a facility for our Boys Junior High Baseball team. I have been in communication with the KVBSA Board who made the facility available to us, but requested that I send a formal letter of request to the Vandergrift Council as well. I have included a practice and game schedule, for your convenience and records. Our business manager will also forward a certificate of insurance for your records. If further information is required, please do not hesitate to call me at 724-845-6683. Thanks again for your help and cooperation.

Sincerely,

John Peterman

Director of Athletics

CAVALLIERS

# Kiski Area High School

200 Poplar Street Vandergrift, PA 15690

School Phone: 724-845-6683 Home Phone: Fax: 724-845-5011 john.peterman@kiskiarea.com

Superintendent  
Dr. Timothy Scott

Principal  
Mr. Chad Roland

Athletic Director  
Mr. John Peterman

Athletic Director  
John Peterman

## Middle School Baseball (Boys)

2017-2018

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Time</u>
Monday	Mar. 19	<i>1st Practice Date (Practice)</i>	Kiski Area High School	TBA
S. Monday	Mar. 26	Mt. Pleasant	Project 70 Field	4:00PM
S	Mar. 28	@ Latrobe	Legion Keener Field	4:00PM
Wednesday				
Monday	Apr. 02	@ Belle Vernon	Belle Vernon-Cedar Creek Park	4:00PM
Thursday	Apr. 05	@ Southmoreland	Southmoreland High School	4:00PM
Friday	Apr. 06	Hempfield	Project 70 Field	4:00PM
Monday	Apr. 09	Gateway	Project 70 Field	4:00PM
Thursday	Apr. 12	@ Greensburg C C	Greensburg Central Catholic	4:00PM
Tuesday	Apr. 17	McKeesport	Project 70 Field	4:00PM
Thursday	Apr. 19	@ Laurel Highlands	Laurel Highlands - Oliver Park	3:30PM
Friday	Apr. 20	Valley	Project 70 Field	4:00PM
Monday	Apr. 23	@ Derry	Derry Area H.S.	4:00PM
Friday	Apr. 27	Latrobe	Project 70 Field	4:00PM
Monday	Apr. 30	Belle Vernon	Project 70 Field	4:00PM
Wednesday	May. 02	Southmoreland	Project 70 Field	4:00PM
Thursday	May. 03	@ Hempfield	Hempfield H.S.	4:00PM
Monday	May. 07	@ Gateway	Gateway High School	4:00PM
Thursday	May. 10	Greensburg C C	Project 70 Field	4:00PM



3-A

BOROUGH OF VANDERGRIFT  
2017-18  
EMERSON STREET STORM/UNDER DRAIN WORK  
AND OPTIONAL PAVEMENT RESTORATION  
USING BOROUGH FUNDS

BID TABULATION  
Quotations Received: Monday, January 15, 2018 - 4:30 PM

DESCRIPTION	QTY	UNIT	1 Luterman Excavating Greensburg, PA		2 Tomicek Excavating Leechburg, PA		3 W Construction Corp, Jeannette, PA	
			UNIT COST	PRICE	UNIT COST	PRICE	UNIT COST	PRICE
<b>Storm/Under Drain Work</b> Locate Utilities and Existing Connections, Sawcut Pavement, Excavate, Furnish and Install 8" Diameter ADS or PVC Combination (Perforated) Drain Pipe Including Stone Bedding, Fittings, Etc., Making Connections to all Existing Roof/Under Drains, Backfill, Compact and Install 2" of Heilman Temporary Asphalt, Complete in Place:	160	LF	\$52.00	\$8,320.00	\$76.16	\$12,185.60	\$90.00	\$14,400.00
Total:			\$8,320.00		\$12,185.60		\$14,400.00	
<b>Optional Street Restoration Work</b> Re-sawcut if needed; excavate top 4" from surface; compact backfill; clean and fully tack exposed edges of asphalt pavement; pave with 3" of 19mm binder course (approx. 7½ tons) and 1" of 9.5mm (fine grade) wearing course (approx. 2½ tons); seal all joints with AC-20 and seal evenly along curb ±1" high from street, complete in place:	45	SY	\$68.00	\$3,060.00	\$44.44	\$2,000.00	\$105.00	\$4,725.00
Total:			\$3,060.00		\$2,000.00		\$4,725.00	
Combined Total:			\$11,380.00		\$14,185.60		\$19,125.00	

Mr. Bove stated that the Borough has received an executive Multimodal Transportation Fund Grant Contract in the amount of \$118,000.00 to fund the reconstruction of upper portion of Grant, from Columbia to Franklin; portion of Columbia Avenue, from Grant to Washington; and Washington Avenue, from Franklin to Custer Avenue.

A motion was made by Mr. Rametta, second by Mr. Collini, to direct the Engineer to advertise for bids regarding the aforementioned street reconstruction project. Motion carried with Mrs. Wilson abstaining.

Mr. Bove reported that the Kiski Valley Water Pollution Control Authority has completed its flow meter study. He stated that Borough rates seem to be lowered by 10.5 %. He also stated that the study showed a reduction of 5 million gallons per day.

A motion was made by Mr. Sciallo, second by Mr. Rametta, to accept the Engineer's Report. Motion carried.

#### BUDGET & FINANCE REPORT:

No Report

#### POLICE & PUBLIC SAFETY REPORT:

Chairperson Collini presented a letter of resignation from Jared Kepple from Vandergrift Police Department effective January 31, 2018. (See page 4-A)

A motion was made by Mr. Collini, second by Mr. Sciallo, to accept Mr. Kepple's letter of resignation from the Vandergrift Police Department.

A motion was made by Mr. Rametta, second by Mr. Sciallo, to accept the Police & Public Safety Report. Motion carried.

#### BUILDING & GROUNDS REPORT:

Chairperson Rametta presented two lease agreements between the Borough of Vandergrift and the Vandergrift No. 1 and No. 2 Fire Departments. He stated that the agreements will relieve the Borough of liability issues within the structure of the buildings.

Mr. Rametta proposed using a specific spray surface application at the Borough Garage at an estimated cost of \$13,000.00, with a lifetime warranty. He recommended this method instead of apply a new rubber roof at an estimated cost on \$30,000.00.

Solicitor Loperfito stated that the Borough must obtain at least three quotes.

4-A

# VANDERGRIFT POLICE DEPARTMENT

## BUREAU OF POLICE

JOSPEH M. CAPORALI  
Chief of Police

LOUIS PURIFICATO  
Mayor

109 GRANT AVE.  
VANDERGRIFT, PA 15690  
BUSINESS CALLS: 724-568-5507  
FAX: 724-568-5508  
E-MAIL: vandpd@comcast.net

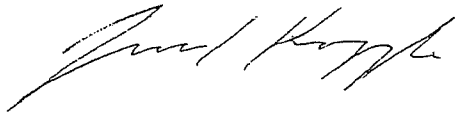
To whom it may concern:

It is with much regret that I must inform you that effective January 31, 2018 I will be resigning as Patrolman from the Vandergrift Police Department. An employment opportunity providing me with many more hours has presented itself to me, and it is in my family's best interest for me to accept the position.

I very much appreciate the opportunity to serve, as a police officer, the great town of Vandergrift. If ever a situation arises as to where there is a full-time position open, I will happily apply and pray to serve this community once again.

Thank you dearly,

Officer Jared Kepple



A motion was made by Mr. Basile, second by Mrs. Wilson, to accept the Building & Grounds Report. Motion carried.

TREE & LIGHT REPORT:

Mrs. Wilson reported that Kathy Hamilton of the Westmoreland County Conservation District indicated that she has received a \$5000.00 design grant for completing the tree project on Columbia Avenue. She stated that Ms. Hamilton is applying for addition grant funds to finish the project. She also stated that the project will help with the Borough's storm water management requirements.

A motion was made by Mr. Sciallo, second by Mr. Rametta, to accept the Tree & Light Report. Motion carried.

GENERAL GOVERNMENT REPORT:

President Chvala reported that plans to remove the structures on Washington Avenue are moving forward. She stated the April Kopas of the Westmoreland County Land bank is working closely with Borough in the demolition of said properties and in plans to renovate the area; such a parking area, green spaces, etc.

A motion was made by Mr. Rametta, second by Mr. Collini, to accept the General Government Report. Motion carried.

RECREATION REPORT:

Chairperson Basile reported that he met with Mr. Collini and Mr. Rametta at the pool for the purpose of being shown the operations of the pump room and other functions of the pool facility.

Mr. Basile stated that Daisha Clayton has indicated that she will accept the Pool Manager position for this year. He stated that Ms. Clayton will attempt to find someone interested in the position of Assistant Pool Manager.

Mr. Basile stated that he will meet with both fire departments for the purpose knowing what events each is planning for this year.

A motion was made by Mrs. Wilson, second by Mr. Collini, to accept the Recreation Report. Motion carried.

SOLICITOR'S REPORT:

Solicitor Loperfido presented for adoption Policy 01-2018, which limits information to be released by the Borough regarding the employment of any and all persons for the Borough. (See page 5-A)

BOROUGH OF VANDERGIFT  
POLICY 01-2018

**A POLICY OF THE BOROUGH OF VANDERGIFT, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA LIMITING INFORMATION RELEASED BY THE BOROUGH OF VANDERGIFT, OR ANY PERSON OR ENTITY ON ITS BEHALF, REGARDING THE EMPLOYMENT OF ANY AND ALL PERSONS FOR THE BOROUGH OF VANDERGIFT.**

**WHEREAS**, the Borough of Vandergrift respects the rights of all of its employees, including their respective rights to privacy upon leaving employment of the Borough of Vandergrift; and,

**WHEREAS**, the Borough of Vandergrift deems the creation of a policy regarding limiting information that is provided regarding departing employees is important and protects the welfare of the citizenry of the Borough of Vandergrift as well as the employees of the Borough of Vandergrift;

**NOW THEREFORE**, the Borough does hereby set forth the following policy.

**POLICY:**

Upon receipt of any request for information regarding any current or former employee, of the Borough of Vandergrift, who has terminated employment with the Borough of Vandergrift, for any reason, the Borough shall supply only confirmation that the individual was employed by the Borough of Vandergrift and shall set forth the dates of employment. No further information shall be provided by any person or entity on behalf of the Borough of Vandergrift regarding any employee, who has terminated employment with the Borough of Vandergrift, for any reason.

**ENACTED** as a policy of the Borough of Vandergrift, effective February 5, 2018 by affirmative vote of the majority of the members of Vandergrift Council on the 5<sup>th</sup> day of February, 2018.

BOROUGH OF VANDERGIFT:

BY: Kathleen Chvala  
KATHEELN CHVALA,  
Council President

ATTEST:

Stephen J. Delledonne (SEAL)  
STEPHEN J. DELLEDONNE,  
Borough Secretary

APPROVED:

Barbara Turia  
BARBARA TURIA, Mayor

A motion was made by Mr. Rametta, second by Mr. Collini, to adopt Policy 01-2018. Motion carried.

Solicitor Loperfido presented a revised inspection checklist that was prepared by Grant Kanish of Bureau Veritas. He stated that Mr. Kanish feels that this new list will create a more thorough inspection process. (See page 6-A)

A motion was made by Mr. Maszgay, second by Mr. Collini, to accept the Solicitor's Report. Motion carried.

UNFINISHED BUSINESS:

A motion was made by Mr. Sciallo, second by Mr. Rametta, to approve the No. 1 Fire Department's request to have their annual carnival at Kennedy Park; contingent that said Department providing the property certificates of insurance, and work with Recreation Committee. Motion carried.

Solicitor Loperfido questioned if the Borough should require a Restoration Bond from the owner of the carnival.

NEW BUSINESS:

None

ADJOURNMENT:

A motion was made by Mr. Rametta, second by Mr. Maszgay, to adjourn the meeting. Motion carried.

The meeting was adjourned at 7:50.

## SAFETY

P	F
P	F
P	F
P	F
P	F
P	F
P	F
P	F
P	F

The house number must be visible from the street

Foundation Walls must be structurally sound with no openings that are not sealed to prevent animals and vermin from entering  
All stairs (4 or more steps including the landing) must have a secure "graspable" handrail.

Smoke Detectors must be provided and operational to test on all floors including stair accessed attics and basements. They also must be installed "in" each sleeping area. Location of the sleeping area devices shall be on the ceiling above the exit or in the space on the wall above the door.  
Carbon Monoxide Detectors must be present "outside" the sleeping areas. If the structure has sleeping areas on multiple floors, one must be provided on each floor.

All Windows that are designed to open must be self-supporting. Glazing may not be broken or cracked  
Any penetrations in the basement ceiling and/or attached garage to living area shall be plugged with an approved fire stopping material.  
Any room that's only exit is through an adjoining room is considered captive and cannot be used as a sleeping area.  
All uncovered insulation in the basement must either be covered or the vapor barrier removed.  
All floors, walls and ceilings must be in finished condition including paint.

## ELECTRICAL

P	F
P	F
P	F
P	F
P	F

Electrical Service - Meter Socket must be free of significant rust. Service Cable securely attached to structure and insulation in tact without the "Neutral" being visible

All Electrical Outlets must operate properly and have covers installed. 3 prong outlets must have the Hot, Neutral and Ground working properly. All furniture must be pulled from the walls for inspection

All outlets within 6' of a water source must be GFCI protected including Kitchen Sinks, Washing Machines, Bathrooms, Outdoor and Garage receptacles. They must trip upon test.

There can be no exposed Romex in any living areas. It must be in Conduit or Wiremold. All unfinished basement wiring must be secured with staples and all connections in a covered junction box

The Breaker or Fuse panel cannot have any "uncovered" blank spaces.

## MAINTENANCE

No peeling or chipping paint visible on Siding, Windows and/or Soffit & Fascia. Structures inspected between April 1 & October 31 must be completed. Structures inspected between November 1 & March 31 will be noted for completion when the weather permits.

"Non-Decorative Vegetation" shall not be visible within 5' of foundation walls including vines, weeds, and untrimmed trees.

Gutters and Downspouts must be intact, operational and free of visible debris from the ground.

P	F
P	F
P	F

## PLUMBING &amp; MECHANICAL

The pressure relief valve on the Hot Water Tank must be terminated 6" from the floor

Venting from the Hot Water Tank and Furnace must be free of holes, substantial rust and must be sealed to the chimney

P	F
P	F

ADDRESS \_\_\_\_\_

OWNER \_\_\_\_\_

PHONE \_\_\_\_\_

DATE \_\_\_\_\_

TIME \_\_\_\_\_

