

BOROUGH OF VANDERGRIFF
MINUTES OF THE VANDERGRIFF COUNCIL
SEPTEMBER 6, 2016

The Council of the Borough of Vandergriff met in the Council Chambers of the Municipal Building at 7:00 p.m., with President Carricato presiding. The Pledge of Allegiance to the Flag was recited.

MEMBERS PRESENT:

Kathleen Chvala	Vernon Sciallo
Brian Carricato	Christine Wilson
James Rametta	Frank Moliterno
Lenny Collini	

OTHER OFFICIALS:

Louis Purificato, Mayor	Stephen DelleDonne, Secretary
Larry Loperfido, Solicitor	Theresa Geltz- Asst. Secretary
Lucian Bove, Engineer	Joseph Caporali, Police Chief

MINUTES:

The Minutes of the August 1 2016, meeting were approved by motion of Mr. Rametta, second by Mrs. Chvala. Motion carried

VISITORS:

A motion was made by Mr. Moliterno, second by Mr. Collini, to hear from visitors at this time. Motion carried.

Alex Chaffin, 163 Grant Avenue, addressed Council in regards IRE Productions will partner with the Vandergriff No. 1 Fire Department to organize a Halloween and Pokeman themed event to be held on Friday, October 28, 2016. (See page 1-A for details)

Irie Productions Presents: Pokémon Halloween Party

Purpose: Irie Productions organizes an all ages Halloween and Pokémon themed event in collaboration with Vandergrift Volunteer Fire Company #1 to allow celebration of the Halloween holiday in a safe and welcoming environment.

Date of Event: Friday 28 October 2016

Event Details:

- Vandergrift Volunteer #1 kicks off their Halloween Parade with its terminus at the beginning of the Downtown Business District on Grant Ave.
- We have umbrellaed under the Vandergrift Fire Department #1's insurance for the event. If needed we can provide a copy of the insurance.
- Downtown businesses will be invited to participate in a Trick or Treat during the event.
- Irie Productions utilizes the lot for carnival and inflatable attractions, vendors, and food trucks.
- Vendors and food trucks will be able to sell their commodities.
- Gifts to the community will be accepted for the 'Welcome to Vandergrift' sign.

Sponsorship: Sponsors receive recognition during the event and Platinum level sponsors will be displayed on event volunteer shirts. Sponsorship fees cover overhead costs of the event and handouts for Trick or Treat will be provided to sponsors. Any businesses, organizations, or individuals who are interested in sponsorship opportunities for the Halloween event are welcome to contact Irie Productions.

Previous Success: The people behind Irie Productions previously hosted a successful Pokémon Pizza Party in Downtown Vandergrift on August 22nd 2016. The event fed over 800 children and adults at no charge, attracted an overall estimated 1200 attendees, engaged over 30 business and organizations in sponsorships or as vendors, and raised over \$400 in gifts from the community for a new 'Welcome to Vandergrift' sign.

What We Are Asking: We would like the to have Grant Ave and Farragut Ave closed off from the Hours of 3pm until 11pm to provide ample amounts of time to setup and clean up the Event. Access to the Boro's "Minion" garbage cans.

Ashley Hannigan, Vandergrift No. 1 Fire Department, questioned if Council will approve the placement of memorial banners on the light fixtures in the downtown area from Memorial Day to time after the 4th of July.

Don Detar, 213 Lowell Street, questioned if a recorded of the speeding detection device is available for tonight.

President Carricato stated that the Chief of Police is off sick and a result of this device is not available at this time.

Mr. Detar questioned when the Borough will open the fire hydrants.

Mr. Sciuлло stated that the fire hydrants are opened by the water company, not the Borough.

Mr. Detar stated that there is a large pothole on Lafayette Avenue.

Mr. Sciuлло stated that he would look into this matter.

Christine Porter, 106 Hamilton Avenue, questioned Council on what is going on with the structure located at 104 Hamilton. She stated that the owner started to demo the building but stopped.

Mr. Maszgay stated that the owner was notified to obtain a demolition permit and provide a certificate of insurance prior to any demo work being done. He also stated that a hearing is set for September 21st on this matter.

A motion was made by Mrs. Chvala, second by Mrs. Wilson, to return to the regular order of business. Motion carried.

OPENING OF BIDS:

At this time the Secretary opened and read aloud the following bid received for the 2016 Brick Surface Restoration Project-Linden Street:

<u>BIDDER</u>	<u>BID AMOUNT</u>	<u>ALTERNATE BID</u>
1. Pampena Landscape	\$ 14,240.00	\$ 14,060.00

A motion was made by Mrs. Chvala, second by Mr. Collini, to award the alternate bid for restoration of brick street project on Linden Street to Pampena Landscape in the amount of \$14,060.00; contingent upon review and approval of the Borough Engineer. Motion carried with Mrs. Wilson abstaining.

MAYOR'S REPORT:

No Report

SECRETARY'S REPORT:

The Secretary presented a Local Share Agreement between the Borough of Vandergrift and the Westmoreland County Transit Authority for the Fiscal Year 2016-2017. He stated that the Borough's share is \$1,215.00. (See page 3-A)

A motion was made by Mr. Sciallo, second by Mr. Rametta, to approve the aforementioned matter. Motion carried.

The Secretary presented and reviewed Financial Requirement and Minimum Municipal Obligation to the Vandergrift Police Pension Plan for the 2017 Municipal Budget. (See page 3-B)

A motion was made by Mrs. Chvala, second by Mr. Sciallo, to accept the Secretary's Report. Motion carried.

CODE OFFICER'S REPORT:

Mr. Maszgay reported that during the month of August he received 61 complaints and filed 11 citations at the magistrate's office.

A motion was made by Mr. Rametta, second by Mr. Collini, to accept the Code Officer's Report. Motion carried.

COMMUNICATIONS & CORRESPONDENCE:

The Secretary presented the following correspondence to members of Council:

Exhibit 1-A: April Kopas, executive director, Redevelopment Authority of Westmoreland Co.

Subject: Acknowledgement of the Borough joining the Westmoreland County Land Bank.

President Carricato stated that Commissioner Ted Kopas was very instrumental in getting the Kiski Area School District to also join the Land Bank.

Exhibit 2-A: Nadine Artman, Secretary of Vandergrift No. 2 Fire Dept.

Subject: Request permission to use Kennedy Park for their 2nd Annual Bonfire on September 24, 2016.



Westmoreland Transit

FRANK TOSTO, CHAIRMAN

ALAN BLAHOVEC, EXECUTIVE DIRECTOR

(724) 832-2705 (Phone)

(724) 834-9494 (Fax)

Westmoreland County Transit Authority

41 Bell Way, Greensburg, PA 15601



Westmoreland

Shared-Ride

Paratransit Service

1-800-242-2706

August 10, 2016

Mr. Stephen J. DelleDonne, Sec.
Vandergrift Borough
151 Lincoln Ave.
Vandergrift, PA 15690

Re: Local Share Assessment for Fiscal Year 2016-2017

Dear Mr. DelleDonne,

The Westmoreland County Transit Authority (WCTA) reviews and adjusts each community's local share assessment each year. The assessments are based on population, population density, and the number of bus trips in each community. Based on this year's adjustment, it has been determined that your community's local share assessment for FY 2016-2017 is \$1,215.00.

Please find enclosed for your review, two copies of the Local Share Assessment Agreement for the period beginning July 1, 2016 and ending June 30, 2017. Please have the appropriate officials approve and execute both copies of the Agreement (but do not date the first page) and return both copies to the WCTA by November 1, 2016. Once fully executed, one copy will be returned for your records. The local share assessment amount is to be paid on or before February 15, 2017.

As always, the WCTA thanks your community for its continued support and commitment of public transportation within your community and Westmoreland County. Please feel free to call or email me with any questions.

Sincerely,

Ashley Cooper

Director of Finance and Administration

acooper@westmorelandtransit.com

(724) 832-2708

AC/kab
Enclosure

**BOROUGH OF VANDERGRIFT POLICE RETIREMENT PLAN
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2017 MUNICIPAL BUDGET**

A. Normal Cost

1. Normal Cost as a Percent of Payroll	17.105%
2. Estimated 2016 Payroll for Active Participants	\$ 452,456
3. Normal Cost (A1 x A2)	\$ 77,393

B. Financial Requirement

1. Normal Cost (A3)	\$ 77,393
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	16,741
4. Amortization Payment, if any	0
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ 94,134

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 94,134
2. Anticipated Employee Contributions (7.23% of Estimated Payroll)	32,713
3. Funding Adjustment, if any	20,393
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ 41,028

NOTES:

1. 2017 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
2. Deposit into the Plan's assets must be made by December 31, 2017 to avoid an interest penalty.
3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2017 budget along with an interest penalty.

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:


Chief Administrative Officer

9/6/16
Date

Prepared using the January 1, 2015 Valuation.

Redevelopment Authority of the County of Westmoreland



Fifth Floor, Suite 520, 40 North Pennsylvania Avenue
Greensburg, PA 15601
Phone: 724.830.3050 • Fax: 724.830.3062



Exhibit 1-A

August 25, 2016

Vandergrift Borough
Stephen DelleDonne, Secretary
109 Grant Avenue
Vandergrift, PA 15690

Dear Mayor Purificato and Members of Council:

Welcome to the Westmoreland County Land Bank! As a land bank community, your town will benefit from leveraged resources to address blight and begin a strategic effort to redevelop vacant and abandoned properties and return investment to neighborhoods. Enclosed is one copy of the intergovernmental cooperation agreement for your records with an original signature page.

The Westmoreland County Land Bank will allow for public control of abandoned property and the assembly of parcels for residential, recreational, commercial and industrial redevelopment. It will empower communities to reverse the negative economic impact of neglected properties.

On behalf of the Board of Directors and staff of the Westmoreland County Land Bank, I cannot thank you enough for your time and consideration on this initiative and look forward to working with you on future projects that bring reinvestment to your community.

As we continue to examine potential properties in your area, I would like to schedule a time to meet and discuss strategies. Please have Stephen contact me directly at 724-830-3366 or e-mail to akopas@co.westmoreland.pa.us with some dates that work.

Sincerely,

A handwritten signature in black ink, appearing to read "April Kopas".

April Kopas
Executive Director

Enclosure



Exhibit 2-A

Vandergrift Fire Department No. 2

229 Emerson Street

Vandergrift, PA 15690

Dear Council,

The Vandergrift Fire Department No. 2 would like to request permission to have our second annual bonfire in the park at Kennedy Park on September 24, 2016.

Thank you,

A handwritten signature in cursive script that reads "Nadine Artman". The signature is fluid and written in dark ink.

Nadine Artman
Secretary

A motion was made by Mr. Collini, second by Mr. Rametta, to approve the aforementioned request. Motion carried.

A motion was made by Mr. Collini, second by Mr. Sciullo, to approve the matter presented by Alec Chaffins regarding a Halloween Parade to be held on October 28th. Motion carried.

A motion was made by Mrs. Chvala, second by Mr. Sciullo, to approve the memorial banners to be placed on the light fixtures in the downtown area. Motion carried.

A motion was made by Mrs. Wilson, second by Mr. Moliterno, to hold trick or treat on Monday, October 31st, from 6:00 to 8:00. Motion carried

REGULAR & STATED BILLS:

A motion was made by Mr. Rametta, second by Mrs. Chvala, to pay all stated and approved bills. Motion carried.

SPECIAL BILLS:

None

STREET & SANITATION REPORT:

Chairperson Sciullo informed Council that he had the new refuse truck returned due to an unsealed hole in the floor of the packer. He also stated that there were certain switch problems that needed to be repaired. He stated that when the truck returned with a broken windshield, of which, will be repaired this Friday.

Mr. Sciullo stated that three (3) catch basins, two on California Ave, and one on Franklin & 9th, at a total cost of \$1500.00.

Mr. Sciullo stated that next week will a problem with collecting garbage and recycling materials due to one man being off on vacation. He stated that he can't find anybody willing to work part-time at the rate of \$8.00 per hour. He stated that he may need to have the men work a couple of hours over in order to complete the work.

Mr. Sciullo stated that the CDBG Street Reconstruction Project will begin on September 26th.

A motion was made by Mr. Rametta, second by Mrs. Wilson, to accept the Street & Sanitation Report. Motion carried.

ENGINEER'S REPORT:

Engineer Lucien Bove reported that there will be a walk thru regarding the streets to be resurfaced this Friday, beginning at 10:00 am.

Mr. Bove stated that the wall problem may need to be turned over to the contractor for resolution

Mr. Bove stated that the owner of 419 Emerson Street has been sent a notice of violation.

Mr. Bove stated that the owner of 404 Whittier Street has yet to tie into the Borough's sewer line, and with this, is causing the owner of 406 Whittier Street to have sewage backup in his basement.

Solicitor Loperfito stated that all bills incurred regarding this matter should be paid by the owner of 406 Whittier Street. He also stated that the owner of 404 Whittier Street should be issued a citation for failure to connect to the Borough's sewer system.

Mr. Bove stated that he has spoken to Mr. Reilly regarding to the sidewalk damage by the carnival trucks.

Solicitor Loperfito stated that there is few options the Borough can take if Mr. Reilly fails to notify the carnival people about the damage. He recommended that a meeting be set fire chief and president of the Vandergrift No. 1 Fire Dept.

A motion was made by Mr. Sciallo, second by Mr. Collini, to accept the Engineer's Report. Motion carried.

BUDGET & FINANCE REPORT:

Chairperson Chvala requested that all committee chairperson submit their 2017 budget requests to the Secretary by the end of September.

A motion was made by Mr. Sciallo, second by Mr. Rametta, to accept the Budget & Finance Report. Motion carried.

POLICE & PUBLIC SAFETY REPORT:

Chairperson Moliterno made a motion, second Mrs. Chvala, to hire Pamela Mitchell as a full-time school crossing guard. Motion carried.

A motion was made by Mr. Sciallo, second by Mrs. Chvala, to accept the Police & Public Safety Report. Motion carried.

BUILDING & GROUNDS REPORT:

Chairperson Rametta reported that he had stucco around the Municipal Building repaired. He also stated that he is waited for a price to pressure wash the building and repaint the lower sections.

A motion was made by Mr. Sciallo, second by Mrs. Chvala, to accept the Building & Grounds Report. Motion carried.

TREE & LIGHT REPORT:

Chairperson Wilson reported that all the planned tree trimming and removal for this year has been completed.

Mrs. Wilson stated that a tree in the rear of 340 Walnut Street has fallen over onto the owner's fence. She stated that the tree belongs to PennDot, of whom, doesn't want to take care of this problem.

President Carricato requested Mr. Sciallo to see if this tree problem can be taken care of by the Borough crew.

Mrs. Wilson stated that owner of the property located at 932 Wallace Street is requesting to have a tree removed from in front of his property. She question whether this tree belongs to the Borough. She stated that it lies at least five feet from the curb.

Solicitor Loperfido stated that a determination of whether this tree belongs to the Borough before any action can be taken.

Mr. Collini requested that Council approve having a street light installed on 41st Street, near the former Senior Citizen Building. He stated that since the dusk to light on the former Senior Citizen Building was removed, it has created a dark area for neighbors.

A motion was made by Mr. Collini, second by Mr. Rametta, to approve the aforementioned matter. Motion carried.

A motion was made by Mr. Sciallo, second by Mr. Collini, to accept the Tree & Light Report. Motion carried.

GENERAL GOVERNMENT:

President Carricato informed Council that Shannon Gourley wants to address Council in regards to running a holiday house decorating contest this Christmas season with the hope to promote pride in our homes and community.

Mr. Carricato reported that the General Government Committee is working on an on-going contract negotiations with the Vandergrift Police Bargaining Committee.

A motion was made by Mr. Sciullo, second by Mrs. Chvala, to accept the General Government Report. Motion carried.

RECREATION REPORT:

Chairperson Collini informed Council that Joe Heskith, with RFG Associates, is requesting permission to put on a musical on the stage at Kennedy Park on October 1st.

Solicitor Loperfido stated that the organization sponsoring this event must provide a "proper" certificate of insurance naming the Borough as a certificate holder. He recommended that the Recreation Committee set a meeting to review this matter.

A motion was made by Mr. Collini, second by Mrs. Chvala, to approve the aforementioned matter contingent upon the Recreation Committee and the receipt of a proper certificate of insurance for this event. Motion carried.

Mr. Collini stated that he is concerned about the garbage left from the Band Festival on Saturday the 10th being a problem during the Paws for Claws event on Sunday the 11th.

Mr. Sciullo stated that there has never been garbage left behind following a Kiski Band Festival.

Mr. Collini stated that pool did very well this season. He also stated that newspaper was at the pool during the annual dog swim which follows the closing of pool.

A motion was made by Mrs. Wilson, second by Mr. Rametta, to accept the Recreation Report. Motion carried.

SOLICITOR'S REPORT:

Solicitor Loperfido presented for adoption Resolution No. 4-2016, of which pertains to the lease purchase of a Dulevo 850 Mini outdoor street sweeper at a cost of \$83,421.05. (See page 7-A)

A motion was made by Mr. Sciullo, second by Mr. Rametta, to adopt Resolution No. 4-2016. Motion carried.

Solicitor Loperfido presented an Affidavit of Useful Life regarding the aforementioned street sweeper for a period to exceed 48 months. He requested Mr. Sciullo to execute said document. (See page 7-B)

RESOLUTION 4 OF 2016

A RESOLUTION OF THE BOROUGH OF VANDERGRIFF, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA AUTHORIZING THE LEASE-PURCHASE OF A DULEVO 850 MINI KUBOTA OUTDOOR SWEEPER FOR THE BOROUGH OF VANDERGRIFF WITH A USEFUL LIFE IN EXCESS OF FOUR (4) YEARS

WHEREAS, the Borough of Vandergriff deems necessary the leasing of a Dulevo 850 Mini Kubota Outdoor Sweeper to be utilized for the cleaning of streets in the Borough of Vandergriff; and,

WHEREAS, the Borough of Vandergriff is desirous of leasing through Susquehanna Commercial Finance, Inc., or their assignee, in order to finance the Master Lease of the Dulevo 850 Mini Kubota Outdoor Sweeper;

NOW THEREFORE, intending to be legally bound, the Council of the Borough of Vandergriff does hereby RESOLVE as follows:

RESOLVED, that the Council of the Borough of Vandergriff does hereby authorize Stephen J. DelleDonne, Borough Secretary, Brian J. Carricato, Council President, Vernon E. Sciallo, Council Vice-President or any of them, individually or together, as required by the lease documents to execute, on behalf of the Borough of Vandergriff, any and all documentation necessary to effectuate a Master Lease Purchase Agreement through Susquehanna Commercial Finance, Inc., or their assignee, relative to the lease-purchase, subject to a \$1.00 buyout, of a certain 2016 Dulevo 850 Mini Kubota Outdoor Sweeper No: 850-DK-00689 with lease acquisition cost of \$83,421.05; and further, to execute any and all other documentation, as may be necessary and required, by any entity, to effectuate the lease arrangements for said 2016 Dulevo 850 Mini Kubota Outdoor Sweeper No: 850-DK-00689.

RESOLVED, at Vandergriff, Pennsylvania, this 6th day of September, 2016.

BOROUGH OF VANDERGRIFF

By: 
BRIAN J. CARRICATO, Council President

ATTEST:

 (SEAL)
STEPHEN J. DELLEDONNE,
Borough Secretary

AFFIDAVIT OF USEFUL LIFE

I, Vernon E. Sciallo, do hereby affirm that the historic useful life of a leased street sweeper for the Borough of Vandergrift has exceeded forty-eight (48) months. I opine the same for any new street sweeper purchased by the Borough. I based this upon my experience with the Borough of Vandergrift and my position as director of the Street Committee of the Borough of Vandergrift.

AFFIRMED this 6th day of September, 2016.


VERNON E. SCIULLO

ATTEST:


STEPHEN J. DELLEDONNE, (SEAL)
Borough Secretary

Solicitor Loperfido stated that structure located at 504 ½ Hancock Avenue is currently setting the repository of the County. He suggested, for the safety & welfare of the public, that Council may wish to acquire said property for the purpose of razing same.

Solicitor Loperfido stated that any organization wishing use Borough property must provide a certificate of liability insurance in the amount of \$1,000,000.00 and naming the Borough as certificate holder.

Mr. Rametta questioned the status of the structure located at the corner of Walnut & Poplar Streets.

Solicitor Loperfido stated that the owner has satisfied the issue of safety by installing a roof to the building, and therefore, is in compliance to the original complaint.

A motion was made by Mr. Sciallo, second by Mrs. Wilson, to accept the Solicitor's Report. Motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Mrs. Wilson stated that a resident at 532 Walnut Street is requesting a "Children at Play" sign be erected in this area.

No action was taken on this matter.

ADJOURNMENT:

A motion was made by Mr. Sciallo, second by Mr. Rametta, to adjourn the meeting. Motion carried.

The meeting was adjourned at 8:25 pm.

